

Meeting minutes
Approved: 8/3/16
Distributed: 8/24/16

**Proposed Revisions to Wetlands Protection By-Law Rules and Regulations
Public hearing, February 1, 2016 at 6:00PM
Planning Department Conference Room, Town Hall, 25 Green Street, Ipswich, MA**

Present were Chairman Jennifer Hughes, Commissioner David Standley, and Commissioner Michele Hunton. Also present was Conservation Agent Alicia Geilen.

1. Approve Meeting Minutes of 10/13/2015.

The meeting minutes were approved as written.

2. Discussion of proposed By-law Rules and Regulation changes

The following changes were requested to the draft Wetlands Rules and Regulations draft:

- a. Section 2 Preamble, paragraph 4, add the word "regulations" after "these Wetlands Bylaw"
- b. Section 2.I.2 Remove the words "the approximate" after the word "showing". Jen Hughes said that she would like to include language such as is used in North Andover in this section. She will send it to Alicia via email, for review by the subcommittee.
- c. Section 2.II. Correct sub-numbering. Change "is an alteration" to "is a proposed alteration". Add the words, "wetlands scientist" after "botanist."
- d. Section 2.II item 4, add "at the discretion of the Commission or the Agent" after the work "filing".
- e. Section 2.II change the work "assure" to "ensure", and add "or its Agent" after the words "If required by the Commission".
- f. Section 2.III item 8, change "Cornell Method" to the official method title reference.
- g. Section 2.IV. Major changes were requested by the Subcommittee, including a complete re-write of this section. Instead of a "Minor Activities Administrative Permit" and the new permit will be called a "Small Projects Permit". The proposal for separate Residential and a Public permit categories was rejected. Instead, the Agent was directed to use exact the language from 310 CMR 10.02(2)(b)(2), with the exception that all work must be outside of the mandatory subzones. The Agent was directed to add a provision for limited tree removal.
- h. Section 2.VI. The Agent was directed to add language regarding off-site mitigation, based on the recently approved policy.
- i. Section 4, item 2 under Minor Modifications, add the word "project" after the word "The".
- j. Section 5. Remove the added language regarding the Commission's right to record the

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OOO for the applicant for a fee.

- k. Section 10.I Revise the paragraph to be consistent with the type and number of copies now required.

3. Request for Public Comments.

None

4. Adjournment.

Next meeting February 8, 2016 (subsequently cancelled).