

School Building Committee
Town Hall Room A, 25 Green Street
March 10, 2016 – 5:00 p.m.

Acronyms used within:

MSBA: Massachusetts School Building Authority

ELT: Educational Leadership Team

EWG: Educational Working Group

1. Call to Order

6:10 p.m.

Attendees: Jeff Anderson, Jonathan Elder, Dr. William Hart, Barry Hopping, Richard Howard, Mitchell Lowe, Sheila McAdams, Nishan Mootafian, Kevin Murphy, Sarah Player, and Steve Solomon,

Also Attending: Kevin Nigro & Paul Queeney of PMA Consultants, Owner’s Project Manager; Robert Bell and Daniel Colli of Perkins Eastman, Project Architect; and David Stephen of New Vista Design, Educational Consultant to Perkins Eastman.

Not Attending: Robin Crosbie, Joanne Cuff, Bill Hodge, and Chub Whitten

2. Announcements

The Chairman announced that a public forum would follow this Building Committee Meeting at 7:00 p.m. The Chairman also announced the following meetings: School Committee meeting on 3/17/16, a Building Committee meeting followed by a community forum on 3/23/16, a joint Building Committee & School Committee on 3/31/16, and a School Committee meeting on 4/7/16. It is anticipated that the School Committee will discuss the grade configuration and enrollment at their meetings on 3/17/16 and 3/31/16 with the expectation of reaching a final decision at their meeting on 4/7/16.

3. Review Meeting Minutes

The minutes for the 2/24/16 Building Committee Meeting were approved by the Committee, subject to some minor adjustments proposed by the Committee.

4. Discussion of Design Process

Robert Bell of Perkins Eastman advised the Committee of the ongoing design efforts and indicated that further review of the design efforts, including consideration of citizen queries and matters discussed at the ELT and EWG meetings, would be discussed at a community forum to start at 7:00 p.m., immediately following the Building Committee meeting. David Stephen of New Vista Design, Educational Consultant to Perkins Eastman, will facilitate the design discussions at the community forum.

5. Development of Answers to Questions Posed at School Council Meeting

Background, actions in advance of meeting. Approximately 90 questions were asked by parents and community members at a joint Doyon-Winthrop School Council meeting held on Tuesday 3/1/16. Prior to the Building Committee meeting, the questions were distributed to the Committee, the architect, and the OPM. A volunteer from the Building Committee, Jon Elder, grouped the questions into the following categories: questions for the School Building Committee, questions for the School Committee, questions for the

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Architect, and talking points. Mr. Elder, the architect, and the OPM each drafted or contributed to some preliminary answers to the questions.

Actions at the meeting. The Building Committee reviewed, discussed, and edited preliminary answers to the first 37 questions that were under the heading of School Building Committee. Consensus was reached on answers to some of the questions while other questions were determined to require further review or were determined to be appropriate to forward to the School Committee to them to answer. As the answers to the questions are developed, the questions and answers will be posted on the Building Committee's web site (www.ipswichsbc.org).

6. Public Comments

There were no public comments.

7. New Business

There was no new business discussed.

8. Next Meeting

The next meeting of the Building Committee was scheduled for 3/23/16 in Room A of the Town Hall. A public forum will follow the Building Committee meeting on 3/23/16.

9. Adjournment

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Paul Queeney
PMA Consultants LLC
Owner's Project Manager