

School Building Committee
Town Hall Room C, 25 Green Street
May 18, 2016 – 7:00 p.m.

Acronyms used within:

MSBA: Massachusetts School Building Authority

OPM: Owner's Project Manager

PDP: Preferred Design Program

1. Call to Order

7:06 p.m.

Attendees: Jeff Anderson, Robin Crosbie, Jonathan Elder, Richard Howard, Mitchell Lowe, Sheila McAdams, Nishan Mootafian, Kevin Murphy, Sarah Player, Steve Solomon, and Chub Whitten.

Also Attending: Paul Queeney and Joseph DeSantis of PMA Consultants, Owner's Project Manager. Robert Bell and Daniel Colli of Perkins Eastman, Project Architect. Jean Emerson, for School Committee.

Not Attending: Joanne Cuff, Dr. William Hart, Bill Hodge, and Barry Hopping.

2. Review and Approval of 3/31/16 Meeting Minutes

The Building Committee approved the minutes from the 3/31/16 Building Committee Meeting.

3. Approval of Bills

The Committee reviewed and approved the following Perkins Eastman Invoices:

- a. Invoice in the amount of \$86,632.98, dated 4/15/16, for Feasibility Study architectural services from 3/1/16 through 3/31/16.
- b. Invoice in the amount of \$57,156.70, dated 5/4/16, for Feasibility Study architectural services from 4/1/16 through 4/30/16

Bills were reviewed by the OPM who recommended them for payment after reporting them to be consistent with the contract and with the observed level of effort.

4. Discussion of Tri-Board Meetings

[The term Tri-Board refers to a joint assembly of the Finance Committee, School Committee and Board of Selectmen.] The Chairman mentioned that Tri-Board meetings were held on 4/13/16, 4/28/16, and 5/12/16 and that the purpose for the meetings was for the School Committee, members of the School Building Committee, the architect, and OPM to review with the Board of the Selectmen and the Finance Committee the project progress and status and for the School Committee to explain their rationale for a 4/7/16 vote to select a single school option with a K-5 grade configuration and an enrollment of 775 students. The Tri-Board meetings were open public meetings and provided opportunities for the public to learn more about the project, the School Committee's grade configuration/enrollment decision, and to express their own preferences. It was noted that during the 5/12/16 Tri-Board meeting, members of the Finance Committee expressed support for the School Committee's 4/7/16 decision on grade configuration and enrollment and a majority of the Board of Selectmen expressed an interest in having the School Committee reconsider its 4/7/16 decision on grade configuration and enrollment. (At a

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5/16/16 Selectmen's Meeting, the Selectmen officially documented their request for the School Committee to reconsider its 4/7/16 decision.)

The Chairman invited individual Building Committee members to express their observations about the Tri-Board meetings and the Board of Selectmen's request for the School Committee to reconsider its 4/7/14 decision - several Building Committee members responded to the Chairman's invitation and expressed their opinions about the process.

5. Citizen Queries

The Chairman invited public comments and many members of the public in attendance expressed their own opinions and preferences regarding the process, grade configuration, enrollment, one K-5 school or two, potential sites for a new school building, the 4/7/16 School Committee decision, and recommendations for subsequent action by the School Committee.

6. Discussion of Design Process and Progress and forthcoming Submittal of Preferred Design Program (PDP) to MSBA on 6/2/16

Robert Bell and Daniel Colli of Perkins Eastman advised the Committee of their firm's ongoing design efforts and the contents of the forthcoming PDP submittal planned for delivery to the MSBA on 6/2/16. While providing their update, Perkins Eastman showed some slides to help illustrate what was being discussed. The slides will be posted on the Building Committee's web site (www.ipswichsbc.org). The update addressed the following:

- educational program
- space summary
- typical classrooms
- special-purpose rooms
- special education spaces
- building size
- Winthrop, Doyon, and Bialek Park Sites
- test fits of buildings on multiple sites
- floor plans and arrangement of spaces for buildings on multiple sites

7. New Business

There was no new business discussed.

8. Next Meeting

The next meeting of the School Building Committee was scheduled for 5/26/16 at 7:00 p.m. in Room A of the Town Hall.

9. Adjournment

The meeting adjourned at 10:18 p.m.

Respectfully submitted,

Paul Queeney, PMA Consultants LLC, Owner's Project Manager