

School Building Committee
Town Hall Room A, 25 Green Street
August 23, 2016 – 7:00 p.m.

Acronyms used within:

OPM: Owner's Project Manager

SBC: School Building Committee

MSBA: Massachusetts School Building Authority

PDP: Preliminary Design Program

ELT: Educational Leadership Team

1. Call to Order

7:04 p.m.

Attendees: Jeff Anderson, Jonathan Elder, Dr. William Hart, Barry Hopping, Sheila McAdams, Nishan Mootafian, Kevin Murphy, Sarah Player, Steve Solomon, Robin Crosbie and Chub Whitten.

Also Attending: Kevin Nigro of PMA Consultants, Owner's Project Manager. Robert Bell and Dan Colli of Perkins Eastman, Project Architect.

Not Attending: Jeff Anderson, Joanne Cuff, Mitchell Lowe, and Bill Hodge.

2. Review and Approval of Meeting Minutes

The School Building Committee (SBC) approved the minutes from the 8/10/16 SBC Meeting.

3. PMA Update

KN from PMA discussed schedule scenarios for meeting upcoming MSBA board dates and how additional site selection may influence the process. KM discussed additional services that may be required relating to site investigation including; borings, traffic, and site/building orientation drawings. Extended traffic studies may be required. RC would like to target a fall town meeting for consideration. RC/KM asked about additional cost. KN responded that the cost could be as much as \$53,000 per a rough estimate from the architect. RC asked to get a cost proposal ASAP. Throughout the architect's presentation, committee members asked questions and provided comments. KN- there are caps on MSBA reimbursement for A/E (10%) and OPM (3.5%). The additional traffic study and site-specific work could add up to 4 weeks to complete. KM discussed next steps with respect to the Winthrop site and suggested feedback from others boards. Several members questioned the level of review all boards have undertaken. RC asked for a Tri-Board meeting and has not yet received a response. KM and other members discussed need for all boards to agree on a site but the education plan was up to SC. Principal McAdams indicated that the SC is advocacy group for all for all children and that input is needed from the finance committee and the selectmen. Others noted a lack of a sense of urgency from some other boards/committees. It is important to move forward with an informed decision. Superintendent Hart has spoken to SC chair and he does not intend to introduce new sites without input from Selectman and the Tri-Board. RC needs MSBA wording for special meetings if required. KM will speak to JE about drafting letter to boards on behalf of SBC.

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4. Public Comments

After the discussions, citizens were invited to ask questions and provide comments, the following topics were discussed:

- Resident at 3 Palamino Way- SBC made huge contribution and suggests need for Town Meeting approval of site. Being it to the people. Tri-Board should meet and develop a Town Meeting article.
- Would TM be binding? Answer – yes, need consensus to get more A/E or OPM funds. If money is not approved, that would be a strong message.
- RC: Override had board consensus, unanimity amongst boards - BOS, SC, Fin Com- prolongs and increases the possibility of failure. Community needs to hear from them.
- Barry (SC) people will need to be open about park use and be honest about opposition and reason for opposition (Is it for cost?).
- Citizen – Cooperation, compromise and building the best possible elementary school are important.

5. New Business

KM summarized meeting and the need to move forward. He will contact JE to help with the first draft of letter to the Tri-Board.

6. Next Meeting

The next meeting of the School Building Committee was TBD.

7. Adjournment

The public session of meeting adjourned at 7:53 p.m.

Respectfully submitted,
Kevin Nigro
PMA Consultants LLC
Owner's Project Manager