

**Ipswich Public Library
Board of Trustees Subcommittee:
Evaluation Committee of the Ipswich Public Library Director
October 27, 2015
Minutes**

Call to order – 3:00pm; 2nd Floor study room

Subcommittee members Marion Frost, Larry Pszenny and Sherry Hurley met with the goal of developing a nine month evaluation of Patty Ditullio, the Library Director.

We reviewed samples of generic annual evaluations and self-assessments, discussed formats and agreed on the attributes we wanted to highlight. Sherry Hurley agreed to write a first draft and to submit it for comments to the subcommittee, make any changes deemed important and to send to the Chair and full Board for approval.

The meeting adjourned at 3:50 p.m.