

TOWN OF IPSWICH  
SELECT BOARD  
Meeting of May 7, 2018  
Town Hall, 25 Green Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30A §§ 18-25, written notice posted by the Town Clerk and delivered to all Select Board members, a meeting of the Select Board (“Board”) was held on Monday, May 7, 2018 in Meeting Room A.

With a quorum present, Mr. Craft called the meeting to order at 6:31 PM.

Select Board members present: Willian Craft, Chair; Nishan Mootafian, Vice Chair; Ed Rauscher; Linda Alexson; William D. Whitmore

Also present: Anthony Marino, Town Manager; Alyson von der Esch, Recording Secretary; Glenn Gibbs, Director of Planning and Development; Hannah Wilbur, Open Space Manager; Jon Hubbard, Director of Emergency Management; Jon Blair, Electric Light Manager

**1. Pledge of Allegiance**

**2. Executive Session – W. Craft**

- Mr. Whitmore moved to enter into executive session at 6:31 PM to consider the purchase, exchange, lease of value of real property, with indication that the Select Board would return to open session at 7 PM. Ms. Alexson seconded.  
→Vote: *The motion passed unanimously by roll call vote 4-0 (Mr. Mootafian was not present yet)*

**3. Welcome/Announcements – W. Craft**

- Annual Poppy Drive, Ipswich American Legion Post 80
- Memorial Day Parade, Monday May 28, 2018
  - Motion to authorize parade permit made by Ms. Alexson and seconded by Mr. Mootafian.→Vote: *Motion passed unanimously, 5-0*

**4. Citizen Queries – W. Craft**

- none

**5. Announcement of Board and Committee Vacancies/Reappointment – W. Craft**

- Due to vacancy or term expiration, several committee positions will be available on June 30, 2018.

**6. Vote on Agreement Between Symes Associates and the Select Board – W. Craft**

- Director of Planning and Development to discuss property of 173 and 178 Linebrook Road previously known as Kozeneski farm.
- Looking to execute an agreement between the Select Board and Symes Associates that lays out conditions to be met on both sides to allow this to go forward as described.
- Open Space Preservation Zoning Agreement which requires special permit, so Planning Board has many ways to work with Symes and help shape the project.
- Benefits to Town:
  - Water supply protection
  - Perseveration of existing agricultural field
  - View corridor protection
  - Housing affordability
  - Open Space
- The Select Board discussed various aspects of the agreement.
- Jeff Rhuda from Symes. Largest open space design developer in the state.
  - Developer will utilize 28% of land, leaving 72% open space.
  - Zoning changes: up to 8 houses on common driveways to eliminate some curb cuts on Linebrook.
  - Symes will contribute \$500,000 to Affordable Housing Trust Fund.
  - Two units will be modestly-priced for families earning 110% of median income level.
  - Interests are the same as the town. Symes wants it to look nice as well.

- Collaborative plan, not just plan from Symes.
- Mr. Whitmore moved to endorse and sign the agreement with Symes Development and Permitting LLC as presented. Seconded by Mr. Rauscher.  
→Vote: Motion passed unanimously, 5-0

**7. Notice of Intent to Sell Under Chapter 61 for 173 and 178 Linebrook Road – W. Craft**

- Received notice of intent to change the use on April 17, 2018. Town has 120 days to step forward and buy property or to waive Right of First Refusal.
  - Property is important to town’s drinking water supply and is also a view corridor.
- Hannah Wilbur will be project manager. Looking for Board’s opinion on whether or not a public forum is needed.
- Mr. Craft asked for continued updates.

**8. Letter of Support for MVP Grant Assignments – J. Hubbard**

- Director of Emergency Management, looking for support from Board for Municipal Vulnerability Preparedness Grant to identify possible issues
- Motion by Mr. Whitmore to authorize Chair to sign and move forward, with modifications mentioned by Mr. Whitmore, seconded by Mr. Rauscher.  
→Vote: Motion passed unanimously, 5-0

**9. PUBLIC HEARING: Electric Rate Hearing (2 of 2) – J. Blair**

- Electric Light Manager presenting Ipswich Electric Light Department Proposed Rate Adjustments
- Proposal Summary
  - Merge the Commercial Heat, Municipal 1, and Municipal 2 rates into the “General Rate – B”
    - Averages to about 10% increase
    - Total of about \$40,000 (municipal)
  - Remove the \$0.02211 PPFA component from the base rate and reconstitute it with the bulk PPFA
    - No impact on end rates that users see
    - Internal adjustment
  - Increase all base rates by \$0.006/kWh
    - Costumers would not see a rate increase, but will not see a \$4-\$6 rate reduction that would be seen if this does not get voted in.
    - Get ELD back to better financial position to decrease month to month cash flow problems.
  - Establish a new, “mechanical meter” rate
    - ELD does not have any concerns about new meter rates but want to offer optional accommodation for those who wish to request manual meters
    - \$120 for initial installation
    - \$30/month for service
    - Fees cover cost of equipment plus amount for increased service charges
  - Formalize streetlight rate of \$0.15/kWh
    - Not published in ELD’s Schedule of Rates
    - Current Rate: \$0.0736/kWh (\$65,240/year)
    - Proposed Rate: \$0.150/kWh (\$55,000/year)
    - Saves town money
    - 600,000: \$300,000 to Station Asset Recovery, \$150,000 to repay internal loan to Stabilization Fund, and \$150,000 to Cash on Hand.
- Requesting vote from board to confirm five presented points.
- Motion by Mr. Rauscher to close the rate hearing, seconded by Mr. Mootafian.  
→Vote: Motion passed unanimously, 5-0
- Mr. Rauscher moved that the Select Board votes to:
  1. Merge the Commercial Heat, Municipal 1, and Municipal 2 rates into the “General Rate – B”
  2. Remove the \$0.02211 PPFA component from the base rate and reconstitute it with the bulk PPFA
  3. Increase all base rates by \$0.006/kWh
  4. Establish a new, “mechanical meter” rate

5. Formalize streetlight rate of \$0.15/kWh

- Seconded by Mr. Mootafian  
→Vote: Motion passed unanimously, 5-0

**10. Review of Motions for Town Meeting – W. Craft**

- Discussion between Board members on who will present and discuss each article at Town Meeting.

**11. Approval of April 30, 2018 Minutes – W. Craft**

- Ms. Alexson moved to approve minutes of April 30, 2018 seconded by Mr. Whitmore.  
→Vote: Motion passed unanimously, 5-0

**12. Consent Agenda – W. Craft**

- One Day Weekday Entertainment License(s)
  - Ipswich Brewery for May 19, 2018 at EBSCO Union Street Parking Lot and Union Street.
- One Day Liquor License(s)
  - Wine & Malt, Ipswich Ale Brewery for fundraiser at ESBCO Union St. Parking Lot, Riverwalk area and portion of Union Street on May 19, 2018 License #02- 18
- Addition of item to Consent Agenda: Application for Street or Sidewalk Blocking
  - Total Sidewalk Blocking from Tim Chouinard for 85 Central Street for the purpose of installing a new water main on May 10, 2018
- Motion by Mr. Mootafian to approve Consent Agenda in packet, as well as Application for Sidewalk Blocking , seconded by Ms. Alexson.  
→Vote: Motion passed unanimously, 5-0

**13. Town Manager Report – A. Marino**

- Hydrant flushing moving along, approximately 2 more weeks of flushing.
- DPW will be starting a project on Chebacco Road within next few weeks.
- Call from Bill Saloma from Dam Safety Board, report is expected by end of week.
- Worked with facilities in Cemetery Division to open bathrooms at Bialek Park.
- Creating grant sub-committee with department heads to meet on monthly basis.
- Message sent on the reverse 911 system regarding town meeting.
- Meeting with Mike Johnson on Climate Control Group today.
- Will be attending spring conference on Cape Cod with Mass Municipal Managers Association (MMMA).

**14. New Business\* – W. Craft**

- Installation of Memorial Bench at the Town Wharf
  - Motion by Mr. Rauscher to approve request as submitted, seconded by Ms. Alexson.  
→Vote: Motion passed unanimously, 5-0

**15. Old Business\* – W. Craft**

- Motion by Ms. Alexson to approve minutes of April 2, 2018 and post to website. seconded by Mr. Mootafian.  
→Vote: Motion passed unanimously, 5-0

**16. Miscellaneous and Correspondence – W. Craft**

- Approved Banner List

**Adjournment** – Motion by Mr. Mootafian and seconded by Ms. Alexson to adjourn at 9:26 pm.

→Vote: Motion passed unanimously, 5-0

Respectfully Submitted By

Alyson von der Esch

5.10.2018