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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
February 19, 2020

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, February 19, 2020 at 7:00 p.m. in Room A of the Ipswich Town Hall. Members present were Chairman Jennifer Hughes, Commissioners Sissy ffollott, Catherine Carney-Feldman and James Stone. Also present was Agent Brendan Lynch. Absent with prior notice was Vice-Chair William Paulitz and Commissioners Raymond Putnam. Commissioner Brian O'Neill left due to illness.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern
ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)
BOH – Board of Health
BVW - Bordering Vegetated Wetland
Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)
COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)
CR – Conservation Restriction
CZM – MA Office of Coastal Zone Management
DCR - Department of Conservation and Recreation
DEP – MA Department of Environmental Protection
DPW- Ipswich Department of Public Works
EC – Emergency Certificate
EO – Enforcement Order (WPA Form 9)
ICC – Ipswich Conservation Commission
LIAU – Land in Agricultural Use
LSCSF – Land Subject to Coastal Storm Flowage
LSP – Licensed Site Professional
NOI – Notice of Intent (WPA Form 3)
NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw
NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw
O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions
OOB – Order of Conditions (WPA Form 5)
ORAD – Order of Resource Area Delineation (WPA Form 4B)
RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)
 Negative #2 Determination (NDA) – This is an approval for work in in resource areas
 Negative #3 Determination (NDA) – This is an approval for work in in buffer zones
 Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA
 Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw
 Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue
RPA - Riverfront Protection Act
SWM – Storm Water Management
SPP – Small Projects Permit
WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)
ZBA – Zoning Board of Appeals

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CITIZEN'S QUERIES: NONE

MATTERS BEING CONTINUED TO FUTURE SESSIONS AT APPLICANT'S

REQUEST: Continued to March 4, 2020, requested by applicant:

- **36-____: 240 County Rd.** New England Biolabs. (Meridian). NOI for 94,700 SF building addition with a subsurface parking garage and the relocation of existing roadways on the property and associated appurtenances. *Cont from 2/5/20*
- **36-36-1414: 173 Linebrook Rd. Lot 25.** Symes Dev. NOI Open Space cluster development of residential dwelling units within jurisdictional areas. *Cont from 2/5/20*
- **36-1417: 173 Linebrook Rd. Road A.** Symes Dev. NOI stormwater management and grading within jurisdictional areas. *Cont from 2/5/20*
- **36-1415: 173 Linebrook Rd. Lot 21.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 2/5/20*
- **36-1416: 173 Linebrook Rd. Lot 20.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 2/5/20*
- **564: 18 Spillers Lane.** Markos. (Morin Cameron). COC. *Cont from 1/22/20*

A motion was made by Commissioner Sissy ffolliott to continue to March 4, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

Cont to 3/18/20:

- **36-1430: Water Street.** TOI DPW. (Coneco). NOI construction of headwall at boat launch. *Cont from 2/5/20.*

A motion was made by Commissioner Sissy ffolliott to continue to March 18, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

COURTESY POSITIONS FOR TOWN PROJECTS:

- **36-1433: Sewer Interceptor Rehabilitation and Siphon Replacement.** TOI Wastewater Dept. (Tighe & Bond) NOI project location: 4 and 15 South Main St; 10;12,16 Market St; 25 Green St. *Cont from 1/8/20*

Vicki Halmen, Ipswich Wastewater Director, Shannon _____ and Amanda Houle, Present

A memo was presented to the commission which consisted of dewatering, construction access, site preparation on the North and South banks to prohibit prolonging and the bypass pump which can connect to municipal power. The plan revisions show geotextile access road. The manhole elevation to sustain 500-year floor and will be water tight.

The coastal bank was surveyed to prove that the proposed elevations will be restored to the existing grade.

Shannon discussed the landscape plan and that the natural footpath will be left and planted with native grasses. She also discussed sand paint on shrub stalks to discourage beavers and possible temporary fencing being erected. There will be no new trees. Commissioner Catherine Carney-Feldman commented about requiring fencing. Salt tolerant grasses will be incorporated on South bank.

Gail Anderson, an abutter at 37 County Street asked about conditions for replanting and following wording on the plan (Plan C-110).

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Josh Massey, an abutter at 19 North Main Street, asked about the DPW cutting trees and how to maintain invasives. Vicki responded that growth would be monitored and invasive management would be done over a two-year period. Josh also asked about wire fencing for beavers and if elderberry could be planted.

A motion was made by Commissioner Catherine Carney-Feldman to continue to March 4, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

- **36-1426: Jeffreys Neck Rd.** TOI DPW (Coneco). NOI for reconstruction of Jeffrey's Neck Rd. *Cont. from 2/5/20.*

Kevin McHugh and Mike Toohill, Present

There was a public meeting held to discuss guardrails and a bike lane. There are pros and cons as people want safety, but do not want guardrails due to lack of bike room. They are looking at adjusting the width of the travel lane and a type of temporary barrier. Chairman Jennifer Hughes asked how public safety feels. Kevin said that the town would want guardrails. Guardrails will be within the road layout.

The FEMA funding is good until April 3, 2020.

A motion was made by Commissioner Sissy ffolliott to continue to March 4, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

- **Heartbreak Culvert** Update (Coneco) *Cont from 2/5/20*

Kevin McHugh and Mike Toohill, Present

There was an OOC issued for the culvert. Agent Lynch will investigate permitting. The two items that need to be addressed are the mitigation along the end of the driveway where the culvert goes in and the coffer dam. Kevin McHugh discusses the coffer dam specs. The larger 3X3 sandbags can be used during the install. Chairman Jennifer Hughes asked for specifications for the coffer dam use. The beaver deceiver will be removed and replaced. A stone splash outfall should most likely be removed. Chairman Hughes also asked for a file review to make sure nothing is missing.

A motion was made by Commissioner Catherine Carney-Feldman to continue to March 18, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

ON-GOING NOTICES OF INTENT (NOI), MINOR MODIFICATIONS (MM) AND FORMAL AMENDMENTS (FA):

- **36-1437: 2 Jay Rd.** Godin. (Johnson). NOI for septic system upgrade. *Cont from 2/5/20*

Chuck Johnson, CG Johnson Engineering, Present

At the last meeting, there were two outstanding items which included a file number from the state, which he has received. The second item was three cross sections needed to be shown on the coastal bank. He explained that bark mulch or compost will be used and that there is no dewatering proposed.

A motion to issue an Order of Conditions as drafted and amended was made by Commissioner Catherine Carney-Feldman. The motion was seconded by Commissioner James Stone and passed unanimously.

- **36-1436: 6 Mill Rd.** (Derosa). NOI to raze and rebuild existing garage. *Cont from 2/5/20*

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Chairman Jennifer Hughes requested that the prior orders and Certificates of Compliance together with the dates issued be added to the OOC.

A motion to issue an Order of Conditions was made by Commissioner Catherine Carney-Feldman. The motion was seconded by Commissioner James Stone and passed unanimously.

REQUESTS FOR CERTIFICATES OF COMPLIANCE (COC):

- **36-1135: 6 Mill Rd.** Gosselin. (Derosa). COC. *New*

Michael Derosa, Derosa Environmental, Present

A motion to issue a Certificate of Compliance was made by Commissioner Catherine Carney-Feldman. The motion was seconded by Sissy ffolliott and passed unanimously.

- **36-1274: 114-116 County Rd.** Ipswich Junction. Catamount Mgmt. (Derosa). COC. *Cont from 2/5/20*

Mike Derosa, Derosa Environmental, Present together with owner of trailer

The trailer owner discussed keeping trailer on gravel pad which cannot be occupied for more than two weeks a year. It is in a no build zone now and there is a water runoff. There is 1600 SF of no disturb zone restored with native species. Zoning issues were addressed. Commissioner Catherine Carney-Feldman asked about maintenance for invasives to not overcome native plants. Chairman Jennifer Hughes explains why the commission cannot allow a structure in subzones. There is an existing sewer line that the trailer is hooked up to. Mitigation cannot be used when area is already vegetated. It was recommended that they go to zoning or planning to possibly move the trailer into one of the parking spaces.

A motion was made by Commissioner Catherine Carney-Feldman to continue to March 18. The motion was seconded by Commissioner Sissy ffolliott and passed unanimously.

- **36-1285: 1 Willowdale Circle.** Audette. (Graham) COC. *New*

There is an air conditioning unit under the deck that was not on the plan. Pictures of the air conditioning units were requested to be provided.

- **36-1342: 3 Willowdale Circle.** Audette. (Graham) COC. *New*

Grade changes were made due to the elevation of the houses. There is crushed stone at the end of the stairs, an air conditioning unit and propane tanks that were not on the plan.

- **36-1336: 5 Willowdale Circle.** Audette. (Graham) COC. *New.*

There is a patio made from pavers, stone steps from the driveway and the monumentation needs to be checked. An after the fact modification is needed.

- **36-1366: 7 Willowdale Circle.** Audette. (Graham) COC. *New.*

There are no issues with this lot.

- **36-1337: 10 Willowdale Circle.** Audette. (Graham) COC. *New.*

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A retaining wall had been built in the no build zone and has been re-built. A post and rail fence needs to be installed.

A motion was made by Commissioner Sissy ffollott to continue to March 4, 2020. The motion was seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

- **36-868: 7 Fifth St.** Martineau. COC. *New.*

The house was lifted off the foundation, fixed and reset. Agent Brendan Lynch did an inspection and it looks like the plan. He recommends issuing a COC.

A motion was made by Commissioner Catherine Carney-Feldman to issue a Certificate of Compliance. The motion was seconded by Commissioner James Stone and passed unanimously.

ENFORCEMENT MATTERS: NONE

OTHER BUSINESS: NONE

APPROVAL OF MINUTES: NONE

ADJOURNMENT:

A motion was made by Commissioner Catherine Carney-Feldman to adjourn at 8:55 p.m. The motion was seconded by Commissioner Sissy ffollott and passed unanimously.

Respectfully submitted,

Andrea Mackinney
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.