

**Approved: 5/20/2020**  
**Distributed: 5/28/2020**

**IPSWICH CONSERVATION COMMISSION**  
**Meeting Minutes**  
**March 4, 2020**

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, March 4, 2020 at 7:00 p.m. in Room A of the Ipswich Town Hall. Members present were Chairman Jennifer Hughes, Vice-Chair William Paulitz, Commissioners Sissy ffolliott, Brian O'Neill, Catherine Carney-Feldman and Raymond Putnam. Also present were Agent Brendan Lynch and Recording Secretary Andrea Mackinney. Absent with prior notice was Commissioner James Stone.

**DEFINITION INDEX:**

**ACEC** – Area of Critical Environmental Concern  
**ANRAD** - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)  
**BOH** – Board of Health  
**BVW** - Bordering Vegetated Wetland  
**Bylaw** – Ipswich Wetlands Protection Bylaw (Ch. 224)  
**COC** – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)  
**CR** – Conservation Restriction  
**CZM** – MA Office of Coastal Zone Management  
**DCR** - Department of Conservation and Recreation  
**DEP** – MA Department of Environmental Protection  
**DPW**- Ipswich Department of Public Works  
**EC** – Emergency Certificate  
**EO** – Enforcement Order (WPA Form 9)  
**ICC** – Ipswich Conservation Commission  
**LIAU** – Land in Agricultural Use  
**LSCSF** – Land Subject to Coastal Storm Flowage  
**LSP** – Licensed Site Professional  
**NOI** – Notice of Intent (WPA Form 3)  
**NBZ** – No-Build Zone, per Ipswich Wetlands Protection Bylaw  
**NDZ** – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw  
**O & M Plan** – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions  
**OOB** – Order of Conditions (WPA Form 5)  
**ORAD** – Order of Resource Area Delineation (WPA Form 4B)  
**RDA** – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)  
    **Negative #2 Determination (NDA)** – This is an approval for work in in resource areas  
    **Negative #3 Determination (NDA)** – This is an approval for work in in buffer zones  
    **Negative #5 Determination (NDA)** – This is approval for work that meets the requirements of an exception under the WPA  
    **Negative #6 Determination**– This is an approval for work under the Ipswich Wetland Protection Bylaw  
    **Positive Determination** – This is a denial requiring an NOI to be filed should the applicant wish to pursue  
**RPA** - Riverfront Protection Act  
**SWM** – Storm Water Management  
**SPP** – Small Projects Permit  
**WPA** – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)  
**ZBA** – Zoning Board of Appeals

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**Citizen's Queries:**

**Matters Being Continued to FUTURE Sessions at the Applicant's Request:** Continued to March 18, 2020, requested by applicant.

- **36-564: 18 Spillers Lane.** Markos. (Morin Cameron). COC. *Cont from 2/19/20*
- **36-1414: 173 Linebrook Rd. Lot 25.** Symes Dev. NOI Open Space cluster development of residential dwelling units within jurisdictional areas. *Cont from 2/19/20*
- **36-1417: 173 Linebrook Rd. Road A.** Symes Dev. NOI stormwater management and grading within jurisdictional areas. *Cont from 2/19/20*
- **36-1415: 173 Linebrook Rd. Lot 21.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 2/19/20*
- **36-1416: 173 Linebrook Rd. Lot 20.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 2/19/20*
- **36-992: Willowdale Circle.** S&K Homes (Graham) COC. *New.*
- **36-1285: 1 Willowdale Circle.** Audette. (Graham) COC
- **36-1342: 3 Willowdale Circle.** Audette. (Graham) COC
- **36-1336: 5 Willowdale Circle.** Audette. (Graham) COC
- **36-1366: 7 Willowdale Circle.** Audette. (Graham) COC
- **36-1337: 10 Willowdale Circle.** Audette. (Graham) COC

A motion was made by Commissioner Jennifer Hughes to continue to March 18, 2020. The motion was seconded by Commissioner Brian O'Neill and passed unanimously.

**Courtesy Positions for Town Projects**

- **36-1433: Sewer Interceptor Rehabilitation and Siphon Replacement.** TOI Wastewater Dept. (Tighe & Bond) NOI project location: 4 and 15 South Main St; 10;12,16 Market St; 25 Green St.

The only modification made is to remove and install new sewer interceptor pipe. There is concern regarding the concrete washout condition which needs to have a procedure. A weekly report can be submitted with updates. A condition should be added to protect the beavers. A preconstruction condition should reference a planting plan and monitoring of the planting.

A motion was made by Vice Chair William Paulitz to grant requested waiver of no disturb zone. The motion was seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

A motion was made by Vice Chair William Paulitz to close the public hearing and seconded by Catherine Carney-Feldman.

- **36-1426: Jeffreys Neck Rd.** TOI DPW (Coneco). NOI for reconstruction of Jeffrey's Neck Rd.

Kevin McHugh present. They are on hold with FEMA. They are determining how wide the bike lanes will be. The guardrails will be installed and they are also determining where they can go.

A motion was made by Commissioner Catherine Carney-Feldman to approve the waivers. The motion was seconded by Commissioner Sissy ffolliott and passed unanimously.

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A motion was made by Commissioner Catherine Carney-Feldman to approve the order as drafted and amended. The motion was seconded by Commissioner O'Neil. Commissioner Paulitz abstained.

- **36-1439: Little Neck Rd.** TOI Planning Dept. (TEC). NOI to improve pedestrian accommodations along Little Neck Rd and Bayview Rd in proximity to Pavillion Beach to include sidewalks, drainage and green space. *New.*

Present, Jack Harmony, Civil Engineer. The project is for construction of sidewalks. The grant is for \$135,000. Proposed improvements are new sidewalks connecting to existing sidewalk which will be concrete with granite curbing. There will be a catch basin that will capture the storm water. They will have erosion control and are also putting in bike racks. There is a net reduction in pavement. The plantings that the Garden Club planted will be relocated. The barrier beach line will be double checked as it seems to be different on the plan.

A motion was made by Commissioner Catherine Carney-Feldman to continue to March 18, 2020. The motion was seconded by Vice Chair William Paulitz and passed unanimously.

### **Requests for Determination of Applicability (RDA):**

- **54 South Main St.** Ipswich Museum (Derosa). RDA for construction of a 15 foot in diameter council circle at Sallys Pond. *New.*

Derosa Present. They have a donor for granite blocks. They did stake 25 feet within the no disturb zone. It needs to be determined if it can be put in a different location and the committee will come out and do a site visit.

A motion was made to continue until after the site visit by Commissioner Sissy ffolliott and seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

- **38 North Ridge Rd.** O'Leary. (Graham) AFTER THE FACT RDA. For propane tanks, landscape walls, shed, stone pavers. *New.*

Larry Graham, Present. The RDA filing was submitted on 2/19 with a revised COC plan. The numbers are the same and some items remain. Mitigation is provided on planting bed. 12 native plants are proposed for mitigation.

A motion was made by Commissioner Catherine Carney-Feldman to issue an NDA with Special Conditions. The motion was seconded by Commissioner Sissy ffolliott and passed unanimously.

### **Requests for Certificates of Compliance (COC):**

- **36-1225: 38 North Ridge.** O'Leary. (Graham) COC. *Cont. from 2/5/20*

A motion was made by Vice Chair William Paulitz to continue to the first meeting in October, 2020. The motion was seconded by Commissioner ffolliott and passed unanimously.

- **36-508: 26 North Ridge.** McCarthy. (Graham) COC. *Cont. from 2/5/20*

Larry Graham, Present. This was continued for a revised planting plan. It was suggested that the shrubs at the bottom of the slope be put on the top of the slope. Commissioner Catherine Carney-Feldman suggested that the plugs be 18" on center instead of 12".

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A motion was made by Commissioner Catherine Carney-Feldman to continue to the first meeting in October, 2020. The motion was seconded by Vice Chair William Paulitz and passed unanimously.

- **36-1122: 118 Little Neck Rd.** Barone. (Wetland Management) COC. *New.*

Dennis Barone, Present. The only change made was to the shed.

A motion to approve was made by Commissioner Catherine Carney-Feldman and seconded by Commissioner Brian O'Neill and passed unanimously.

- **36-721: 240 County Rd.** New England Biolabs (Meridian) COC. *New.*

A cleanup was done after the previous COC.

A motion to issue COC was made by Vice Chair William Paulitz and seconded by Commissioner Catherine Carney Feldman and passed unanimously.

### **Ongoing Notices of Intent, Minor Modifications and Formal Amendments:**

- **36-1438: 240 County Rd.** New England Biolabs. (Meridian). NOI for 94,700 SF building addition with a subsurface parking garage and the relocation of existing roadways on the property and associated appurtenances. *Cont from 2/19/20.*

They are proposing to put in a water quality trench which along with a basin which will run along most of the length of the roadway for anything coming off of the pavement. The plantings proposed are cultivars versus natives. Chairman Catherine Carney-Feldman suggested eliminating cultivars and replacing them with natives.

A motion was made by Commissioner Catherine Carney-Feldman to continue to March 18, 2020. The motion was seconded by Vice Chair William Paulitz and passed unanimously.

- **36-1324: Ipswich River Warf and Boat Ramp** repairs. Mass. Fish and Game. Extension of OOC request. *New.*

A motion was made to grant the extension for one year by Vice Chair William Paulitz. The motion was seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

### **Approval of Minutes: December 4, 2019**

A motion was made by Commissioner Catherine Carney-Feldman to approve the minutes as drafted/amended. The motion was seconded by Vice Chair William Paulitz and passed unanimously.

### **Adjournment:**

A motion was made by Commissioner Catherine Carney-Feldman to adjourn at 9:19 p.m. The motion was seconded by Vice Chair William Paulitz and passed unanimously.

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Respectfully submitted,

Andrea Mackinney  
Recording Secretary

**These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.**