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IPSWICH CONSERVATION COMMISSION

Meeting Minutes

March 18, 2020

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, March 18, 2020 at 7:05 p.m. via **Zoom**. Members present were Chairman Jennifer Hughes, Vice-Chair William Paulitz, Commissioners Sissy ffolliott, Brian O'Neill, Catherine Carney-Feldman, Raymond Putnam and James Stone. Also present were Agent Brendan Lynch and Secretary Andrea Mackinney.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern

ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)

BOH – Board of Health

BVW - Bordering Vegetated Wetland

Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)

COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)

CR – Conservation Restriction

CZM – MA Office of Coastal Zone Management

DCR - Department of Conservation and Recreation

DEP – MA Department of Environmental Protection

DPW- Ipswich Department of Public Works

EC – Emergency Certificate

EO – Enforcement Order (WPA Form 9)

ICC – Ipswich Conservation Commission

LIAU – Land in Agricultural Use

LSCSF – Land Subject to Coastal Storm Flowage

LSP – Licensed Site Professional

NOI – Notice of Intent (WPA Form 3)

NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw

NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw

O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions

OOB – Order of Conditions (WPA Form 5)

ORAD – Order of Resource Area Delineation (WPA Form 4B)

RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)

Negative #2 Determination (NDA) – This is an approval for work in in resource areas

Negative #3 Determination (NDA) – This is an approval for work in in buffer zones

Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA

Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw

Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue

RPA - Riverfront Protection Act

SWM – Storm Water Management

SPP – Small Projects Permit

WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)

ZBA – Zoning Board of Appeals

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CITIZEN'S QUERIES:

NONE.

ONGOING NOTICES OF INTENT (NOI), MINOR MODIFICATIONS (MM) AND FORMAL AMENDMENTS (FA): Cont to 4/1/20:

- **36-1439: Little Neck Rd.** TOI Planning Dept. (TEC). NOI to improve pedestrian accommodations along Little Neck Rd and Bayview Rd in proximity to Pavillion Beach to include sidewalks, drainage and green space. *Cont from 3/4/20.*
- **36-1274: 114-116 County Rd.** Ipswich Junction. Catamount Mgmt. (Derosa). COC. *Cont from 2/19/20*
- **36-1414: 173 Linebrook Rd. Lot 25.** Symes Dev. NOI Open Space cluster development of residential dwelling units within jurisdictional areas. *Cont from 3/4/20*
- **36-1417: 173 Linebrook Rd. Road A.** Symes Dev. NOI stormwater management and grading within jurisdictional areas. *Cont from 3/4/20*
- **36-1415: 173 Linebrook Rd. Lot 21.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 3/4/20*
- **36-1416: 173 Linebrook Rd. Lot 20.** Symes Dev. NOI to construct a portion of a single-family dwelling and grading within jurisdictional areas. *Cont from 3/4/20*
- **Kamon Farm** drinking water supply protection and Open Space project. Hannah Wilbur.
- **171 Town Farm Rd.** Fred Ebinger (Morin Cameron). SPP for soil testing for septic repair. *New*
- **Sallys Pond 54 South Main St.** Ipswich Museum (Derosa). RDA for construction of a 15 foot in diameter council circle at Sallys Pond. *Cont. from 3/4/20*
- **36-___: Essex County Trails Assoc.** (Derosa) NOI for trail management. *New.*
- **18 Spillers Lane.** Tanya Markos (Morin Cameron). RDA for overhead deck and minor deviations to previous filing 36-564. *New.*
- **36-564: 18 Spillers Lane.** Markos. (Morin Cameron). COC. *Cont from 3/4/20*
- **36-992: Willowdale Circle.** S&K Homes (Graham) COC. *Cont from 3/4/20*
- **36-1285: 1 Willowdale Circle.** Audette. (Graham) COC *Cont from 3/4/20*
- **36-1342: 3 Willowdale Circle.** Audette. (Graham) COC *Cont from 3/4/20*
- **36-1336: 5 Willowdale Circle.** Audette. (Graham) COC *Cont from 3/4/20*
- **36-1366: 7 Willowdale Circle.** Audette. (Graham) COC *Cont from 3/4/20*
- **36-1337: 10 Willowdale Circle.** Audette. (Graham) COC *Cont from 3/4/20*

A motion was made by Vice Chairman William Paulitz to continue to April 1, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

Request to Continue to 4/15/20:

- **36-1385: Labor in Vain Rd. Right Of Way** at Labor in Vain Creek Bridge. TOI Department of Public Works. Notice of Intent to repair town road and shoulders. *Cont from 2/5/20*
- **36-1386: Labor In Vain Rd.** 79 Labor In Vain Realty Trust. (Graham) NOI to repair areas damaged by storms in jurisdictional areas. *Cont. from 2/5/20.*
- **36-1435: Bowdoin Rd Storm Sewer.** TOI Department of Public Works (Coneco) NOI for reconstruction of storm sewer in existing location on Bowdoin Rd from number 12 to the outlet near the end of Bowdoin Rd. *Cont from 1/8/19.*
- **Heartbreak Culvert** Update (Coneco) *Cont from 2/19/20*
- **36-1430: Water Street.** TOI DPW. (Coneco). NOI construction of headwall at boat launch. *Cont from 2/19/20.*

A motion was made by Commissioner Catherine Carney-Feldman to continue to April 15, 2020. The motion was seconded by Commissioner James Stone and passed unanimously.

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REQUESTS FOR CERTIFICATES OF COMPLIANCE (COC):

- **36-1389: 107 Essex Rd.** Essex County Greenbelt Assoc. COC. *New.*

Dave Rimmer, Present

All work has been completed in accordance with the Order of Conditions. Agent Brendan Lynch visited the site and recommends issuing the COC.

A motion was made by Commissioner Catherine Carney-Feldman to issue a COC. The motion was seconded by Vice-Chair William Paulitz and passed unanimously.

- **36-989: 88 Little Neck Rd.** O'Sullivan. COC. *New.*

This is a septic upgrade that never got compliance from the Conservation Commission. Agent Brendan Lynch did a site visit and the grading is fine, the retaining wall is to specification and it has passed Title 5. The owner is cleaning up the deed to sell the house. Brendan recommends issuing a COC

A motion was made by Commissioner Catherine Carney-Feldman to issue a COC. The motion was seconded by Commissioner James Stone and passed unanimously.

ON-GOING NOTICES OF INTENT (NOI), MINOR MODIFICATIONS(MM), AND FORMAL AMENDMENTS (FA):

- **36-1438: 240 County Rd.** New England Biolabs. (Meridian). NOI for 94,700 SF building addition with a subsurface parking garage and the relocation of existing roadways on the property and associated appurtenances. *Cont from 3/4/20.*

Agent Brendan Lynch said that the conditions needed to be drafted from the last meeting.

Chairman Jennifer Hughes asked if the pier review got listed in the conditions. Agent Brendan Lynch said he will add them together with the date of the planning board's approval.

A motion was made by Commissioner Brian O'Neill to close the hearing. The motion was seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

A motion was made by Commissioner James Stone to issue a positive OOC as drafted and amended. The motion was seconded by Commissioner Catherine Carney-Feldman and passed unanimously.

OTHER BUSINESS:

There was a discussion regarding how the members were going to sign the documents. Agent Lynch is able to meet the commission members in the parking lot. He will touch base with everyone via email to see what works best for everyone.

APPROVAL OF MINUTES:

NONE.

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ADJOURNMENT:

A motion was made by Commissioner Sissy ffollott to adjourn. The motion was seconded by Commissioner Brian O'Neill and passed unanimously.

Respectfully submitted,

Andrea Mackinney
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.