

Approved: August 5, 2020
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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
July 1, 2020

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, July 1, 2020 at 7:04 p.m. via Zoom. Members present were Chair Jennifer Hughes, Vice-Chair William Paulitz, Commissioners Sissy ffolliott, Catherine Carney-Feldman, Raymond Putnam and James Stone. Also present were Agent Brendan Lynch and Recording Secretary Andrea Mackinney.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern
ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)
BOH – Board of Health
BVW - Bordering Vegetated Wetland
Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)
COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)
CR – Conservation Restriction
CZM – MA Office of Coastal Zone Management
DCR - Department of Conservation and Recreation
DEP – MA Department of Environmental Protection
DPW- Ipswich Department of Public Works
EC – Emergency Certificate
EO – Enforcement Order (WPA Form 9)
ICC – Ipswich Conservation Commission
LIAU – Land in Agricultural Use
LSCSF – Land Subject to Coastal Storm Flowage
LSP – Licensed Site Professional
NOI – Notice of Intent (WPA Form 3)
NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw
NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw
O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions
OOC – Order of Conditions (WPA Form 5)
ORAD – Order of Resource Area Delineation (WPA Form 4B)
RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)
 Negative #2 Determination (NDA) – This is an approval for work in in resource areas
 Negative #3 Determination (NDA) – This is an approval for work in in buffer zones
 Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA
 Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw
 Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue
RPA - Riverfront Protection Act
SWM – Storm Water Management
SPP – Small Projects Permit
WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)
ZBA – Zoning Board of Appeals

MATTERS BEING CONTINUED TO FUTURE SESSIONS AT APPLICANT’S REQUEST:

Continue to 7/15/20:

- **36-1385: Labor in Vain Rd. Right of Way** at Labor in Vain Creek Bridge. (Coneco)TOI Department of Public Works. Notice of Intent to repair town road and shoulders. *Cont from 6/3/20*
- **36-1446: 1 Old England Rd.** Shields. (DeRosa). NOI for implementation of a suburban garden habitat enhancement plan in jurisdictional areas. *Cont from 6/17/20*
- **36-1444: 158 Linebrook Rd.** LaBlanc (Wetlands Mgmt). ANRAD. *Cont from 6/3/20*
- **Corliss Brothers.** Review tree removal. *Cont from 5/20/20*

A motion was made by Commissioner James Stone to continue to July 15, 2020. The motion was seconded by Vice-Chair William Paulitz and passed unanimously.

COURTESY POSITIONS FOR TOWN PROJECTS:

- **Kamon Farm Drinking Water Supply and Conservation Project.** Open Space Department

Chris LaPointe and Hannah Wilbur, Essex County Greenbelt, Present

They are requesting approval from the Conservation Commission to be the signatory for the grant proposal.

They need a vote from the Conservation Commission to authorize the land grant application which needs to be authorized and signed.

A motion was made by Commissioner Catherine Carney-Feldman to approve and authorize the application on behalf of the Conservation Commission and the Town for the land grant. The motion was seconded by Commissioner James Stone and passed unanimously.

ONGOING NOTICES OF INTENT (NOI), MINOR MODIFICATIONS (MM) AND FORMAL AMENDMENTS (FA):

- **36-1354: 30 Mill Rd.** Hilton. (DeRosa). FA for addition of stone wall along existing horse path and addition of raised boardwalk in jurisdictional areas. *Cont from 6/17/20*

Mike DeRosa, DeRosa Environmental, Present

Since the last meeting, Mike did a site walk with Dan Meyer of Meyer Tree Service and Agent Brendan Lynch. Only completely dead trees can be cut down and trimming of dead limbs will be allowed. The plan has been updated. There are six dead oaks. 2 hemlock trees to have only dead limbs removed. A single living white oak to have one overhanging limb removed. There is a single living red oak to have one overhanging limb removed.

Commissioner Catherine Carney-Feldman recused herself. A motion was made by Commissioner Sissy ffolliott to close the public hearing. The motion was seconded by Vice-Chair William Paulitz.

A motion was made by Commissioner Sissy ffolliott to issue an amended FA. The motion was seconded by Vice-Chair William Paulitz. Commissioner Catherine Carney-Feldman recused.

REQUESTS FOR CERTIFICATE OF COMPLIANCE (COC):

- **36-1336: 5 Willowdale Circle.** Audette. (Graham) COC *Cont from 6/3/20*

Agent Brendan Lynch got an email today requesting a continuance.

A motion was made by Commissioner Catherine Carney-Feldman to continue to August 5th. The motion was seconded by Commissioner James Stone and passed unanimously.

- **36-1318: Willowdale State Forest Culvert Plan.** ECTA (Derosa) COC. *Cont. from 6/17/20*

Mike DeRosa, DeRosa Environmental, Present

Mike updated that two truckloads of stone were removed today. Compost was put down over the stone. Stones were covered on the north side and it will be seeded and covered with hay mulch.

This will be further addressed in the fall, once everything is seeded and growing.

A motion was made by Commissioner Catherine Carney-Feldman to continue to September 2nd. The motion was seconded by Vice-Chair William Paulitz and passed unanimously.

- **36-1210: 82 Labor in Vain Rd.** (Derosa) COC. *Cont from 6/17/20*

Mike DeRosa, DeRosa Environmental, Present

Mike would like the commission to review the proposed locations for the monumentation. There will be 3 granite markers along with cedar posts.

A motion was made by Commissioner Catherine Carney-Feldman to continue to July 15. The motion was seconded by Commissioner Sissy ffollott and passed unanimously.

TABLED MATTERS AND DISCUSSION ITEMS:

56 Mitchell Road

Agent Brendan Lynch sent a letter to the owner who is working on a permit plan. Once the plan is complete, he wants to come before the Conservation Commission. Agent Lynch will be going to the site on Monday to meet with whoever is doing the work. The site work has been started which includes grading the roadway from Mitchell Road. They are looking to do a small garage next to 56 Mitchell.

APPROVAL OF MINUTES:

6/3/20

A motion was made by Vice-Chair William Paulitz to approve the June 3rd minutes as amended. The motion was seconded by Commissioner Sissy ffollott and passed unanimously.

ADJOURNMENT:

A motion was made by Commissioner Catherine Carney-Feldman to adjourn at 7:59 p.m. The motion was seconded by Vice-Chair William Paulitz and passed unanimously.

Respectfully submitted,

Andrea Mackinney
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.