

# MINUTES

## Ipswich Housing Partnership Ipswich Affordable Housing Trust Fund Board Joint meeting

**Date:** Wednesday, July 29, 2020 7:30 AM

**Location:** Virtual Meeting Using Zoom

**Attendees:** Jim Warner (IHP and AHTFB), Don Greenough (IHP), Michael Jones (IHP and AHTFB) , Stacey Pedrick (IHP) , Binni Hackett (IHP and AHTFB), Tony Marino (AHTFB) , Nishan Mootafian (AHTFB) Staff: Ethan Parsons and Christina Aubin.

**Meeting Called to Order:** at 7:38 am Quorum for both groups established.

**Adoption of Minutes:** May 6, 2020 and May 13, 2020. Michael Jones motioned to accept the minutes for the AHTFB, seconded by Jim, All AHTFB members were in favor minutes adopted. Jim Warner motioned to accept the minutes on behalf of the IHP, seconded by Stacey Pedrick. All IHP members were in favor minutes adopted.

**Update: Housing Production Plan Working Group:** Jim gave a brief update of the Housing production Plan meeting and HPP draft from the 28<sup>th</sup> of July meeting. Jim reports he is impressed, feels the HPP draft is very comprehensive and merged feedback from all the various vested groups. The IHP and AHTFB members discussed the Housing Production Plan and schedule in depth. The Boards decided in the next IHP and AHTFB meeting (August 26) to draft and send a letter of support for the HPP to the Select Board prior the September 8, 2020 meeting. Jim recommends everyone go to the town website and download the report.

**Review of newly revised Housing documents.** Both IHP and AHTFB reviewed the housing documents discussed the changes being made to the housing documents. They agreed to change the wording on First Time Buyer Assistance paperwork and applications from "Must be a US Citizen" to "Must be a Legal US Resident". Members will review documents for editing. Members are contemplating the income limits. They are reviewing the possibility to change the amount of money loaned, perhaps percentage than a set dollar amount. Further discussion next meeting.

**Update: Action Inc. Program** – due to a family emergency, our Action contact was unable to send along an updated status report. She will be sending one as soon as she is back in the office.

**New Business:** Ethan updated the IHP and AHTFB on funding being received from new developments. Next meeting August 26<sup>th</sup> at 7:30 – a proposal to meet in town hall.

Meeting adjourned: 08:16 am

Prepared by Christina Aubin

Approved \_\_\_\_\_