

Approved: 9/5/2018
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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
August 15, 2018

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, August 15, 2018 at 7:00 p.m. in Room A of the Ipswich Town Hall. Members present were Chairman Jennifer Hughes, Vice-Chair Sissy ffolliott, Commissioners Catherine Carney-Feldman, William Paulitz, and James Stone. Also present were Agent Alicia Geilen and Recording Secretary Amy Scicchitani. Absent with prior notice were Commissioner Raymond Putnam, and Brian O'Neill.

DEFINITION INDEX:

BOH – Board of Health

BVW - Bordering Vegetative Wetland

COC – Certificate of Compliance

CR – Conservation Restriction

CZM - Coastal Zone Management

DCR - Department of Conservation and Recreation

DEP - Department of Environmental Protection

DPW- Department of Public Works

EC – Emergency Certificate

EO – Enforcement Order

ICC – Ipswich Conservation Commission

LIAU – Land in Agricultural Use

LSCSF – Land Subject to Coastal Storm Flowage

LSP – Licensed Site Professional

NOI – Notice of Intent

NBZ – No-Build Zone

NDZ – No-Disturbance Zone

O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions

OOC – Order of Conditions

ORAD – Order of Resource Area Delineation

COC – Certificate of Compliance

RDA – Request for Determination of Applicability (*below is a list of possible outcomes for RDAs*)

Negative #2 Determination (NDA) – This is an approval for work in in resource areas

Negative #3 Determination (NDA) – This is an approval for work in in buffer zones

Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA

Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw

Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue

RPA - Riverfront Protection Act

SWM – Storm Water Management

SPP – Small Projects Permit

TEC – Temporary Erosion Controls

WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)

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ZBA – Zoning Board of Appeals

Citizen's Queries: None.

Matters Being Continued to FUTURE Sessions at the Applicant's Request:

MATTER: 36-943: 82 Topsfield Rd, Habitech. <i>Request for a Certificate of Compliance.</i>
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>
MATTER: 36-1379: Cameron, for work at 64 Town Farm Rd, shown on Tax Map 21 Lot: 090 for a NOTICE OF INTENT to raze and rebuild an existing barn in jurisdictional areas.
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>
MATTER: 36:1372: Richard Gore for work at 140 Jeffreys Neck Rd, shown on Tax Map: 15C Lot: 63A for a NOTICE OF INTENT for stabilization of existing eroded slope and removal of placed stone and concrete to restore coastal beach in jurisdictional areas.
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>

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MATTER: 36-1362: Kieran McAllen, 30 Town Farm Rd, LLC for work at, 30 + 34 Town Farm Rd, and 17 Locust Rd. NOTICE OF INTENT to construct a 32-unit, over 55, affordable housing (40B) residential development in jurisdictional areas.
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: ♦ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>
MATTER: 251 Topsfield Rd, Turner Hill. Site wide compliance update
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: ♦ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>
MATTER: 36-697: 85/91 Turnpike Rd. Request to lift Enforcement Order
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: ♦ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>
DOCUMENT LIST: <i>Continuance request.</i>
MATTER: 36-791: 83 Turnpike Road. United Pipe & Steel. Request for Certificate of Compliance.
DISCUSSION: There was no one present for this matter.

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<p>RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i></p>
<p>MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Stone to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously. </p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i> </p>
<p>DOCUMENT LIST: <i>Continuance request.</i></p>

Courtesy Positions for Town Projects:

<p>MATTER: 36-1364; Town of Ipswich for work at 24 Candlewood Rd, a portion of former Pony Express property. NOTICE OF INTENT for conversion of the existing polo field to athletic fields and the construction of a parking lot with associated storm water management and resource area improvements in jurisdictional areas. <i>Continued from August 1, 2018.</i></p>
<p>DISCUSSION: Present was Beth O'Connor, Ipswich Open Space Administrator; Jeff Putur, Superintendent Cemeteries & Parks; Larry Graham, H.L. Graham Associates. Three new items were provided include:</p> <ol style="list-style-type: none"> 1. Final peer review letter from Cammett Engineering; 2. Modified SWM O&M Plan to provide additional detail on upkeep and maintenance schedule, 3. Memo on dog waste stations and planting plan sketch <p>Commissioner Hughes recommended a revision to the O&M plan to include a simple table or checklist versus individual pages of action items. Commissioner Paulitz agreed with single table.</p>
<p>RECOMMENDATION OF AGENT: <i>Close the public hearing and issue a positive OOC with Special Conditions as drafted and revised.</i></p>
<p>MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Stone to approve close the hearing and issue positive OOC. The motion was seconded by Commissioner Paulitz and passed unanimously. </p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i> </p>
<p>DOCUMENT LIST: <i>Peer Review prepared by WC Cammett Engineering; Revised Storm Water Management Plan dated August 8, 2018; email dated August 14, 2018.</i></p>

<p>MATTER: 36-1377; Town of Ipswich for work at 0 + 4 Union Street, 40 Market St., shown on Tax Map: 42A Lot: 185, 185A, 184 for NOTICE OF INTENT for extension of existing river walk with addition of improved storm water management and non-native invasive plant management in jurisdictional areas. <i>Continued from August 1, 2018.</i></p>
<p>DISCUSSION: Present was Glenn Gibbs, Ipswich Planning and Development Director. Mr. Gibbs presented and discussed the three outstanding issues from the August 1, 2018 meeting:</p> <ol style="list-style-type: none"> 1. Manhole/sewer outlet owned by EBSCO. A site visit was done with EBSCO, and Vicki Halmen, and Mr. Gibbs. A decision was made not to put in another manhole but to remove manhole and replace with a cleanout port. Ms. Halmen is working on a memo, indicating that she is satisfied with this approach. [Discussion: work doesn't require heavy equipment.] Commissioner Paulitz asked about the block wall on river bank. Mr. Gibbs was clear on why this was needed. Chairman Hughes stated that there needs to be a Special Condition for no armoring; no block walls. [Discussion: erosion control, and permanent stabilization.] Chairman Hughes stated

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that more detailed plans need to be submitted for review and approval prior to the manhole work commencing. Agent Geilen noted that she will add it as a Special Condition.

2. Changes to plan have been finalized, which included the configuration of the walkway and bench locations; middle pocket park will remain what it was. The Commission had no issues with the final revised plans.
3. Tree removal. A site visit was conducted to determine which trees would be removed and which would remain. This was documented by Horsley Witten on the final plans. Mr. Gibbs stated that trees will be marked in the field with orange paint by the Agent and/or Commission members, and remaining trees will be protected. He further stated that DPW will be on site for all tree removal, and that no roots will be removed unless they are in level area where walkway is going to be. Mr. Gibbs noted that all root removal work will be performed by a contractor and not the Town. Agent Geilen stated that she was concerned about erosion control. Teri Demers, Waste Water Engineer, discussed grading associated with Riverwalk. Commissioner Hughes stated that she was concerned about slope and what it will look like and how it will be stabilized.

RECOMMENDATION OF AGENT: *Approve the NZ and NDZ waivers, close the public hearing, and issue a positive OOC with Special Conditions as drafted and amended to include additional Special Conditions as discussed.*

MOTION:

- ◆ **A motion was made by Commissioner Paulitz to approve close the public hearing and approve positive POC as drafted and amended. The motion was seconded by Vice Chair ffolliott passed unanimously.**
- ◆ **A motion was made by Commissioner Paulitz to approve waivers on NB & NDZ. The motion was seconded by Vice Chair ffolliott and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

- ❖ *Add Special Conditions on marking trees for removal, protecting trees to stay, no armoring of Bank, and additional details on the manhole removal.*

DOCUMENT LIST:

Revised plan prepared by Horsley Whitten prepared on August 18, 2018; letter dated August 10, 2018; proposal for manhole removal dated August 8, 2018; email dated August 14, 2018; email dated August 2, 2018; revised tree plan dated August 10, 2018; revised tree inventory.

MATTER: 36-1380: Town of Ipswich for work at **272 High Street shown on Tax Map: 20D Lot: 008 for Notice of Intent** to repair **Dow Brook Reservoir Dam** in jurisdictional areas. *Continued from August 1, 2018.*

DISCUSSION: Present was Teri Demers, Water and Wastewater Engineer, representing the Town of Ipswich. A site visit was held on Monday, August 13, 2018, to discuss the limits of clearing and review project details. A decision was made by the Town to reduce amount of clearing on the dam to only what is required by the Dam Safety Office. [Discussion: Ms. Demers stated that BVW impact will total 4,583 s.f. including cutting BVW vegetation and filling BVW for the slope change. She noted that areas cleared will be regraded and seeded with appropriate native seed mix. Ms. Demers noted that the ultimate goal will be to plant grass that can be mowed to keep out woody vegetation, but no grass will be planted in wetlands; only native wetland seed. Agent Geilen noted the need for a formal wetland restoration plan. Commissioner Paulitz stated that he was concerned about tree stumps to be removed. Agent Geilen noted that this is a public safety issue and DPW involvement is not necessary. [Discussion: Draft restoration plan by Teri Demers, and construction sequence; erosion control should be entrenched silt fencing, and bark or mulch wattles.]

RECOMMENDATION OF AGENT: *Continue to September 5, 2018.*

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<p>MOTION:</p> <p>◆ A motion was made by Commissioner Paulitz to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ <i>Agent to draft OOC & Special Conditions.</i></p>
<p>DOCUMENT LIST:</p> <p><i>Plan prepared by Hale Aldrich entitled "Erosion Control" dated June 15, 2018; power point presentation.</i></p>

<p>MATTER: Town of Ipswich for work at 65 East St., shown on Tax Map: 31D Lot: 087 Request for Determination of Applicability for Town Warf overflow structure improvement in jurisdictional areas. <i>New</i></p>
<p>DISCUSSION: Present was Teri Demers, Water and Wastewater Engineer, representing the Town of Ipswich. Ms. Demers stated that the Town needs to repair and upgrade the sewer overflow structure at the wharf. She noted that most of work will be done in the pipe itself. The work proposed in the river will be done by hand, sediment will be removed and replaced by inline valve, thus no valve at end of pipe. Commissioner Paulitz noted that he was concerned about infiltration and flow removal. Ms. Demers stated that the overflow structure is from 1958, and that DEP requires that this be upgraded. Commissioner Paulitz inquired when this overflow is activated. Ms. Demers stated that there are monitoring sensors at pump station, and that to her knowledge it has never overflowed, and that it would only occur if needed to protect the equipment.</p>
<p>RECOMMENDATION OF AGENT: <i>Issue a Negative Determination 2 and 3, with special conditions for pre and post-work inspections.</i></p>
<p>MOTION:</p> <p>◆ A motion was made by Commissioner Paulitz to issue Negative Determination 2 and 3, with special conditions as recommended. The motion was seconded by Vice Chair ffolliott and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ <i>None.</i></p>
<p>DOCUMENT LIST:</p> <p><i>Mandatory Pre-filing Checklist, WPA Form 1 Request for Determination of Applicability Form, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet, Legal Ad, Locus Map, Plan entitled "Erosion Control" dated June 15, 2018, prepared by Haley Aldrich; power point presentation.</i></p>

<p>MATTER: Town of Ipswich for confirmation of Emergency Certificate to breach two beaver dams on Bull Brook for the protection of a public water supply to Bull Brook Reservoir.</p>
<p>DISCUSSION: Present was Teri Demers, Water and Wastewater Engineer, representing the Town of Ipswich. Ms. Demers presented, stating that this was needed because the water supply was stopped by beavers. Agent Geilen noted that DEP declared this a public health emergency. [Discussion: need to plan ahead; trapping beavers and breaching dams as a last resort.] Agent Geilen discussed the Special Conditions that no heavy equipment is allowed. Ms. Demers noted that the work would begin on August 9, 2018.</p>
<p>RECOMMENDATION OF AGENT: <i>Vote to confirm the EC.</i></p>
<p>MOTION:</p> <p>◆ A motion was made by Commissioner Stone to approve emergency certificate as issued. The motion was seconded by Commissioner Paulitz, and opposed by Commissioner Carney-Feldman.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ <i>None.</i></p>

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DOCUMENT LIST:

Emergency Certificate dated August 9, 2018; letter from DEP dated August 3, 2018; request letter dated August 7, 2018.

Requests for Determination of Applicability:

MATTER: John Riley for work at 27 Pine Swamp Rd shown on Tax Map: 41A Lot: 004 REQUEST FOR DETERMINATION OF APPLICABILITY to install a septic leach field in jurisdictional areas.

DISCUSSION: Present was Larry Graham, H.L. Graham Associates representing John Riley. Mr. Graham presented stating that this was for a new leach field (septic repair) outside of jurisdiction, but that a portion of the over-dig would be in ICC jurisdiction. As such, Mr. Graham noted, the Board of Health approved the septic repair subject to approval of the Conservation Commission.

RECOMMENDATION OF AGENT: *Issue a Negative Determination 3, with Special Conditions for a post construction inspection upon completion.*

MOTION:

◆ A motion was made by Vice Chair ffolliott to issue an NDA #3 with post construction. The motion was seconded by Commissioner Paulitz and passed unanimously.

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

DOCUMENT LIST:

Mandatory Pre-filing Checklist, WPA Form 1 Request for Determination of Applicability Form, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet, Legal Ad, Locus Map, Plan dated June 26, 2018, prepared by Graham Associates.

Requests for Certificates of Compliance:

MATTER: 36-1327: 240 Linebrook Road, Morris. *New*

DISCUSSION: There was no one present for this matter. Agent Geilen presented, reminding the Commission of the site and project. She noted that Field Inspector Decie had done a site visit and confirmed that all plantings were done in 2017, and it was ready for a full and final COC. Chairman Hughes stated that she didn't think the project was done, based on a recent drive by. Agent Geilen stated that she will do her own site visit and report back at the next meeting.

RECOMMENDATION OF AGENT: *Continue to September 5, 2018.*

MOTION:

◆ A motion was made by Commissioner Carney-Feldman to continue to 9/5/2018. The motion was seconded by Vice Chair ffolliott and passed unanimously.

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

DOCUMENT LIST:

WPA Form 8A-Request for Certificate of Compliance, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet,

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As-Built plan entitled dated April 13, 2017, prepared by Graham Associates; plan prepared by Tim Morris dated July 2018.

MATTER: 36-512: 28 Turnpike Road. Crockett. New

DISCUSSION: Present was Larry Graham, of H.L. Graham Associates. Mr. Graham presented stating that this was a septic repair and house renovation that was outside of jurisdiction.

RECOMMENDATION OF AGENT: *Issue a full and final COC.*

MOTION:

◆ **A motion was made by Commissioner Stone to issue a full and final COC. The motion was seconded by Vice Chair ffolliott passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None*

DOCUMENT LIST:

WPA Form 8A-Request for Certificate of Compliance, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet, As-Built plan dated August 1, 2018, prepared by Graham Associates, Letter of Substantial Compliance dated August 1, 2018, prepared by Graham Associates. Permit plan dated December 10, 1997.

MATTER: 36-1349: 6 Bay Road, Donovan. New

DISCUSSION: Chairman Hughes recused herself. Present was Larry Graham, H.L. Graham Associates, and Jerry Donovan, homeowner. Mr. Graham presented stating that the project is to raze the existing cottage and rebuild it. Mr. Graham reviewed the stormwater management issues, including an extensive drainage system and other drainage improvements that will be on the Condo Association's common land. [Discussion: unauthorized work, including expanded trenches resulting in more cubic feet of water, three propane tanks added, two ac units installed behind house, a retaining wall toward Bay Road was longer and not as approved.] Mr. Graham stated that the surface conditions the area between house and the wall were not specified on the plan, so the homeowner placed permeable pavers there. Agent Geilen stated that is no surface is specified the presumption is that the area is to be vegetated, not paved. She recommended that the homeowner file and ATF minor modification, and pay the penalty (triple fees) of \$280.00. Mr. Graham noted that removed from project was a retaining wall, replaced by three granite steps.

RECOMMENDATION OF AGENT: *Continue to September 5, 2018 for an ATF Minor Modification to be filed covering unauthorized work.*

MOTION:

◆ **A motion was made by Commissioner Carney-Feldman to continue to September 5, 2018. The motion was seconded by Commissioner Paultiz and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None*

DOCUMENT LIST:

WPA Form 8A-Request for Certificate of Compliance, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet, As-Built plan dated July 26, 2018, prepared by Graham Associates, Letter of Substantial Compliance dated July 26, 2018, prepared by Graham Associates. Permit plan dated August 16, 2017.

New Notices of Intent, Minor Modifications, and Formal Amendments

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<p>MATTER: 36-_____: Danyelle Desjardins for work at 26 Turkey Shore Road, shown on Tax Map: 42A Lot: 51 for a NOTICE OF INTENT for repair and reconstruction of existing seawall in jurisdictional areas.</p>
<p>DISCUSSION: Present was Danyelle Desjardins, property owner. Ms. Desjardins presented the matter, stating that the original OOC for work to repair/re-build her seawall had expired. She noted that she has filed for her Chapter 91 license but it can't be issued until the OOC is sent to DEP. Ms. Desjardins stated that the seawall has begun to deteriorate, and she is reapplying now. Agent Geilen noted that original order was closed out with a COC for an invalid OOC. Commissioner Paulitz questioned if there would be a new footing. Ms. Desjardins confirmed that a new footings will be poured. [Discussion: Waiting for DEP File number; building permit needed, Chapter 91 licenses must be recorded within 30 days of issuance.]</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i></p>
<p>MOTION:</p> <p align="center">◆ A motion was made by Commissioner Hughes to continue to September 5, 2018. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p align="center">❖ <i>None.</i></p>
<p>DOCUMENT LIST: <i>Mandatory Pre-filing Checklist, WPA Form 3 Notice of Intent Application, NOI Wetland Fee Transmittal Form, Ipswich Wetlands Protection By-law Filing Fee Calculation Worksheet, Plan, Legal Ad, Locus Map, Notification of Abutters, Abutters List and Affidavit of Service.</i></p>

Enforcement Matters:

<p>MATTER: Little Neck Condominiums. <i>Continued from August 1, 2018.</i></p>
<p>DISCUSSION: Agent Geilen noted that 58 boats had been stored in vegetated wetlands areas (Slat Marsh, Coastal Bank, and Dune). She noted that Field Inspector Decie confirmed that all boats removed by the required deadline, so an EO was not necessary. [Discussion: FEMA flood zone, should be a Velocity Zone, per CZM, but is an AE zone, elevation 13'.] Agent Geilen stated that the Condo Association has built a seasonal boat rack on the beach, which should have been permitted. Chairman Hughes stated that the Condo Association should have a Dune Management plan like Clark Beach has.</p>
<p>RECOMMENDATION OF AGENT: <i>None.</i></p>
<p>MOTION:</p> <p align="center">◆ None.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p align="center">❖ <i>Agent to work with Condo Association to create a boat storage/ Dune Management plan.</i></p>
<p>DOCUMENT LIST: <i>Site photos; enforcement letter dated August 7, 2018; email regarding enforcement letter.</i></p>

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MATTER: 46 River Road, Cronin. <i>Unauthorized work in jurisdictional areas. Continued from August 1, 2018.</i>
DISCUSSION: No one was present for the matter. Agent Geilen stated that CZM said the wall must come out. She noted that the homeowners asked to continue this to September 5, 2018, so they could have time to think about the CZM's conclusions. Agent Geilen stated that she urged Mr. and Mrs. Cronin to speak to a wetland expert.
RECOMMENDATION OF AGENT: <i>Continue to September 5, 2018.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Vice-Chair ffoillott to continue to September 5, 2018. The motion was seconded by Commissioner Feldman-Carney and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>
DOCUMENT LIST: <i>Email from CZM August 13, 2018; Little Neck Aerials.</i>

MATTER: 134 Town Farm Road, Auto salvage yard activities in jurisdictional areas.
DISCUSSION: No one was present for the matter. Agent Geilen noted that she conducted a site visit with Open Space Manager, Hannah Wilbur, and confirmed that cars are stored in wetland areas. She drafted an EO For the ICC to consider, which includes deadlines for car removal, followed by restoration of any damage to wetlands and the BZ. Commissioner Paulitz asked if the EO deadlines were realistic. Agent Geilen stated that the dates were based on what the owner had stated at the site visit, and that if more time was needed, the EO allowed for that, if requested. She noted that DEP-NERO Wetlands asked to be kept up to date.
RECOMMENDATION OF AGENT: EO issued.
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Vice Chair ffolliott issue an Enforcement Order as drafted. The motion was seconded by Commissioner Stone and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>Agent Geilen to draft cover letter for the EO.</i>
DOCUMENT LIST: <i>WPA Form 9 Enforcement Order; email to Town Counsel dated August 8, 2018.</i>

Other Business:

MATTER: Little Neck Condominium Association
DISCUSSION: Present was Ryan Bianchetto of Allen and Major Associates. Mr. Bianchetto presented and updated the Commission on his investigations into the SWM system on the island. [Discussion: broken drainage pipes; the condition of drainage system; Condo Association investigating and will continue to repair / improve drainage system.] Commissioner Hughes noted that she was concerned about timeline of the project. She asked that they prioritize repairs, and submit a concept plan as their next steps. Mr. Bianchetto agreed that the final step

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will be a master plan. He stated that he hoped to have a timeline and next update by the end of November.
RECOMMENDATION OF AGENT: <i>Continue to December 5, 2018.</i>
MOTION: <p style="text-align: center;">◆ A motion was made by Commissioner Carney-Feldman continue December 5, 2018. The motion was seconded by Vice Chair ffollott and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ <i>None.</i></p>
DOCUMENT LIST: <i>Drainage Inspection dated August 6, 2018; Letter to Conservation Commission dated August 8, 2018.</i>

Approval of Minutes: *None.*

Document Signage: (No Vote Required)

- 36-741: 14 Hickory Lane. Re-sign COC for recording purposes
- 36-1147: 4 Heartbreak Road. Re-sign COC for recording purposes

Adjournment:

◆ **A motion was made by Chairman Hughes to adjourn at 9:20 p.m. The motion was seconded by Commissioner Paulitz and passed unanimously.**

Respectfully submitted,



Amy Scicchitani
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.