

IPSWICH SELECT BOARD  
Meeting of Monday, August 20, 2018  
Ipswich Town Hall | 25 Green Street

Pursuant to Open Meeting Law M.G.L. Chapter 30A, §§ 18-25, written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Select Board was held on Monday, August 20, 2018 at 7:00pm in Meeting Room A.

With a quorum present, Nishan Mootafian called the meeting to order at 7:01pm.

Board Members Present: Nishan Mootafian, Chair; William Whitmore, Vice Chair; Linda Alexson; William Craft; Edward Rauscher

Also Present: Anthony Marino, Town Manager; Eileen Page, Recording Secretary

Abbreviations Used: FY19, Fiscal Year 2019; FY20, Fiscal Year 2020

Public Information: Agenda; Meeting Packet

**Welcome/Announcements**

Mr. Marino spoke regarding a deceased man found on Crane Beach today, and reminded citizens to exercise caution when on the water, especially in inclement weather.

**Citizen Queries**

Mr. Gary Champion and Mr. Brandon Sweeney were in attendance on behalf of the Government Study Committee to briefly present Articles to the Board. Mr. Mootafian requested that their presentation be put on the agenda for the September 4<sup>th</sup> meeting.

**Close Special Town Meeting Warrant – Set Date for Public Hearing**

*Vote: Mr. Rauscher moved to close the Town Meeting Warrant, and Mr. Whitmore seconded. The motion carried unanimously.*

*Vote: Mr. Whitmore moved to set Tuesday, September 4, 2018 as the Public Hearing date, and Ms. Alexson seconded. The motion carried unanimously.*

**Discuss/Vote Bialek Park – The Switch Rideable Artscape**

Mr. Alex Pechilis (15 Newmarch Street), Mr. Nathan Newton (16 Mineral Street) and ReCreation & Culture Director Kerry Bates appeared before the Board to discuss the construction of The Switch Rideable Artscape. A slideshow was presented with models of the proposed design. Ms. Bates stated that she has been working closely with Mr. Marino, Public Works Director Rick Clark, and Cemetery/Parks Superintendent Jeff Puter. She wanted to address outstanding municipal questions. Mr. Rauscher inquired about a \$15,000 figure in the grant application, and Ms. Bates stated that it is representative of the professional hours contributed by Town officials to construction of a skatepark. The figure was included to show granters that the Town is invested in the project. She also stated that a \$10,000 contribution from the Recreation department's revolving account is eligible for funding The Switch. She stressed that Phases 2 and 3 of the project will be financed solely through fundraising efforts, with no contribution expected of the Town. Mr. Mootafian and Mr. Whitmore both raised concerns over maintenance and repairs, and would like to see a clear plan of departmental responsibilities regarding upkeep. Ms. Alexson raised questions about a survey that was circulated to residents seeking feedback on The Switch, and Ms. Bates stated that the survey was distributed through social media, email, and links on websites. Mr. Craft would like the Town Manager to issue a statement regarding supervision at the park, and a plan for enforcement of operating hours.

*Vote: Mr. Whitmore moved to accept the donation from Creative Essex County Initiative and endorse The Switch Rideable Artscape, pending administrative details and specific assignments to various departments. Mr. Rauscher seconded, and the motion carried unanimously.*

**Ipswich Public Library Presentation**

Library Director Patty DiTullio appeared before the Board to present her plan for the creation of a part-time archivist for the library. The library has restricted archives that include a variety of resources and records on Ipswich history, and genealogy of early Ipswich families. She stated that researchers come from all over the country to access these records, but because of a lack of experienced archival staff and poorly organized material, the success of these researchers is minimal. The position is not funded by the library's FY19 budget, and so Ms. DiTullio is seeking alternative funding. So far, she has applied for a grant through the Board of Library Commissioners. The position would be a pilot one this year, with the goal of fund allocation in the FY20 budget. She is seeking a candidate with archival experience, but who would also organize library programs surrounding local history and available archive resources. Mr. Whitmore and Mr. Craft both expressed their support for the creation of the position, citing the growing use of the library as a community hub.

#### **Discuss/Vote Community Benefit Agreement – New England Patient Network**

Mr. Marino shared that the agreement has been reviewed by Town Counsel, and minor changes were made. Of the \$75,000 a year going into a general fund, Ms. Alexson stressed that she wants to be sure a percentage is available every year for drug education in the schools. Mr. Marino stated that a portion of the fund has already been earmarked for the D.A.R.E. program.

*Vote: Ms. Alexson moved to accept the Community Benefit Agreement with New England Patient Network, and Mr. Craft seconded. The motion carried unanimously.*

#### **Approval of Minutes**

Tri-Board March 27, 2018

Select Board August 6, 2018

*Vote: Mr. Rauscher moved to accept the minutes as presented, and Ms. Alexson seconded. The motion carried unanimously.*

#### **Consent Agenda**

##### **One Day Liquor License Applications**

- I. All Alcohol – Ipswich Masonic Temple for a Wedding on August 25, 2018
- II. Wine & Malt – BONS Event Applications for Castle Hill on August 22<sup>nd</sup> – 14<sup>th</sup> Star Brewing Co.; True North Ale Company; Far From the Tree Cider; VINOvations; Notorious Wines Inc.; Down the Road Beer Co.; PSP Management Company, LLC; Half Bottle Cans; Vinwood Caterers; Evviva Cucina of Beverly; Down East Cider
- III. Wine & Malt – Ascension Memorial Church for Ham and Bean Supper on September 22, 2018

*Vote: Mr. Craft moved to approve the Consent Agenda, and Mr. Whitmore seconded. The motion carried unanimously.*

#### **Town Manager Report**

##### **FIRE CHIEF**

Mr. Marino has chosen Deputy Fire Chief Andy Theriault to become the new Fire Chief. Contract details are currently begin negotiated, and he hopes to finalize the contract just after Labor Day.

##### **DEPUTY FIRE CHIEF**

Results of a previous Assessment Center will be reviewed, and candidates will be interviewed to take the civil service position of Deputy Fire Chief.

##### **CAR DEALERSHIPS**

The Town was notified of a possible bond cancelation regarding Ultimate Auto Sales and Ganley Foreign Auto on Route 1.

#### **New Business**

##### **TOWN MODERATOR APPOINTMENTS**

Ms. Alexson raised concerns about the Town Moderator being the sole appointer for the Climate Change Committee and the Open Space Committee. Mr. Marino stated that the Open Space Committee will be bringing an Article to Special Town Meeting seeking to make the Town Manager the sole appointer, and that the Climate Change Committee is no longer in existence.

#### SHADE TREE & BEAUTIFICATION COMMITTEE

Ms. Alexson asked for clarification on whether the Shade Tree & Beautification Committee requires two Select Board representatives. Mr. Marino stated that he checked the wording, and the committee only requires one Select Board representative.

#### KEYPAD VOTING

The Town has decided to purchase poll pads. The Town Clerk is researching companies to find the best option for keypad purchasing.

#### TEMPORARY BUILDING MORATORIUM

It was discussed whether or not to have Water & Wastewater Director Vicki Halman attend a meeting to discuss implementing a temporary building moratorium in response to the recent drought. Mr. Mootafian suggested that a moratorium may be more of a Planning Department concern. The Board decided to look into what the process of implementing the moratorium would be if they decide to take that course of action.

#### LORD SQUARE SPEED LIMIT

Mr. Marino will send a letter to the state informing them that the Town has adopted a 25mph speed limit in Lord Square.

#### MICROPHONES FOR MEETING ROOM A

Mr. Marino floated the idea of clip-on microphones versus table microphones.

#### **Old Business**

#### GOALS & OBJECTIVES

Mr. Marino has forwarded the Select Board Goals & Objectives for questions and comments from Board Members. Mr. Mootafian would like to discuss the goals and possibly vote on them at the September 4<sup>th</sup> meeting.

#### CLIMATE RESILIENCY COMMITTEE

Mr. Whitmore would like to discuss the new Climate Resiliency Committee sometime in September.

#### **Miscellaneous & Correspondence**

None.

*Vote: Ms. Alexson moved to adjourn at 8:22pm, and Mr. Craft seconded. The motion carried unanimously.*

*Respectfully submitted by Eileen G. Page  
08.20.18*