

TOWN OF IPSWICH
SELECT BOARD
Meeting of September 4, 2018
Town Hall, 25 Green Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30A §§ 18-25, written notice posted by the Town Clerk and delivered to all Select Board members, a meeting of the Select Board (“Board”) was held on Tuesday, September 4, 2018, in Meeting Room A.

With a quorum present, Mr. Mootafian called the meeting to order at 7:01 PM.

Select Board members present: Nishan Mootafian, Chair; William D. Whitmore, Vice Chair; Ed Rauscher; Willian Craft; Linda Alexson

Also present: Anthony Marino, Town Manager; Alyson von der Esch, Recording Secretary; Police Chief Paul Nikas; Karen Tyler, Veterans Services Officer; Andre Theriault, Fire Chief; Kelly Phelan, Police Officer; Hannah Wilbur, Open Space Manager; Tom Murphy, Town Moderator; Craig Saline and Gary Champion of the Government Study Committee

1. Pledge of Allegiance

2. Welcome/Announcements – N. Mootafian

- Welcome to new Fire Chief, Andre Theriault
- Welcome to new Police Officer, Kelly Phelan

3. Citizen Queries – N. Mootafian

- none

4. Veterans Report on Chapter 115, Local Veterans Benefit – K. Tyler

- State generated report to update Select Board on Chapter 115, which helps low income veterans and surviving spouses. Split benefit with state.
- State looks at population and per capita income. Number of veterans has gone up each year which demonstrates a consistent need for benefits; however, expenses to town have gone down due to alternative sources being used for benefits.

5. PUBLIC HEARING – Shellfish Rules & Regulations Amendment – Chief Nikas

- Linda Alexson recused herself.
- Motion to open Public Hearing made by Mr. Craft, seconded by Mr. Rauscher.
- Request to extend commercial shellfish daily harvest limit of 300 lbs. for one more year. Clam biomass can easily withstand this limit and this will be reviewed again in one year.
- Motion to close Public Hearing made by Mr. Whitmore and seconded by Mr. Craft.
→Vote: Motion passed 4-0
- Motion to extend commercial shellfish harvest limit of 300 lbs. for one year moved by Mr. Craft and seconded by Mr. Whitmore.
→Vote: Motion passed 4-0

6. Notice of Intent to Sell: 173 and 178 Linebrook Road – H. Wilbur

- Land at 173 and 178 Linebrook Road is being purchased by SYMES Associates. Town of Ipswich did not exercise Right of First Refusal. SYMES is requesting signatures from the Select Board to state that they are not exercising ROFR.
- Ms. Alexson expressed disappointment regarding lack of affordable housing in proposed development.
- Mr. Whitmore moved to approve Notice of Non-exercise, seconded by Mr. Rauscher
→Vote: Motion passed unanimously, 5-0

7. Discuss Upcoming STM and Voting Procedures – T. Murphy

- Electronic check-in at May's town meeting helped meeting to run smoothly. Hoping to continue this for future meetings. Would cost town \$7,500.
- Ms. Alexson expressed concerns over process of vote taking and vote counting for the school article at last town meeting.
- Walk-through with Town Manager, Finance Committee, and Chair of Planning Board to go through each article. Goal to make town meeting more user friendly. Taping on October 1st.

8. Government Study Committee – Update on Warrant Articles – G. Champion, Craig Saline

- Two articles as part of Bylaws and charter project
- Administrative changes to charter will be:
 - Recommending that words are added into charter stating that if 2/3 vote is met at Town Meeting, there is no need to go to legislature.
 - Recommending use of gender-neutral language in charter.
 - Section 19: no longer have inspectors that are contractors so recommending striking.
 - Section 13: no longer have Civil Defense Director, but do have Ipswich Emergency Management Agency that has a director. However, state law has "Civil Defense Director" in its language so proposal is to combine titles.
- Will work with Town Manager to update language.

9. PUBLIC HEARING: Class II License Revocations – N. Mootafian

- Motion to open public hearing made by Mr. Rauscher, seconded by Ms. Alexson
→*Vote: Motion passed unanimously, 5-0*
- Ultimate Auto Sales, LLC voluntarily surrendered used car license. Moving to Beverly.
- Ganley Foreign Auto paid bond and bond is in place. Paperwork error.
- Motion to close Public Hearing made by Mr. Whitmore seconded by Mr. Craft,
→*Vote: Motion passed unanimously, 5-0*

10. PUBLIC HEARING – Special Town Meeting Warrant – October 16, 2018 – N. Mootafian

- Motion to open hearing made by Ms. Alexson and seconded by Mr. Craft.
→*Vote: Motion passed unanimously, 5-0*
- Amendment to the plastic bags and polystyrene containers is being proposed for consideration at the special Town Meeting.
- Article 16: Adopting Stretch Energy Code to become a green community and reduce carbon footprint
 - Carolyn Britt, 1 Shagbark Woods, explaining that 210 communities have adopted Stretch Energy Code. 250 new units being built in town and it would be a shame for these to not be built using these standards.
- Mr. Whitmore suggested the Plastic Bag Initiative move up so students presenting can leave. Ms. Alexson suggested moving to Article 7.
- Motion to close Public Hearing made by Mr. Whitmore, Seconded by Mr. Craft.
→*Vote: Motion passed unanimously, 5-0*

11. Discuss/Vote Select Board Goals – N. Mootafian

- Mr. Marino received feedback from Mr. Whitmore regarding prioritizing goals and also began working on timeline for goals.
- Ms. Alexson asked whether or not the economic development goal should be overseen by the Select Board. Mr. Marino responded that although it will be overseen by the Select Board, the work will be carried out by the Planning Office, along with other offices.
- Ms. Alexson asked about #5, affordable housing. Suggested to strike a and b and have it say "identify potential affordable housing parcels". Mr. Whitmore recalled it was not supposed to get into that much detail.
- Ms. Alexson would like to look at list of properties that were taken for tax title and perhaps have discussion with abutters about acquiring those properties to generate some tax dollars. Could be short term goal.
- Motion to approve Select Board goals for this fiscal year made by Mr. Rauscher and seconded by Mr. Whitmore.
→*Vote: Motion passed unanimously, 5-0*

12. Approval of Minutes – N. Mootafian

- August 20, 2018
 - Motion made by Ms. Alexson to accept August 20, 2018 minutes as edited, seconded by Mr. Craft.
- Vote: Motion passed unanimously, 5-0

13. Consent Agenda – N. Mootafian

- One Day Liquor License Application(s)
 - All Alcohol - Ipswich Masonic Temple for Polish Picnic on September 29th.
 - Wine & Malt – Amy DiAdamo Foster Foundation for a Charity Fundraising Event at Appleton Farms on September 22nd. Notch Brewing for a Mobile Biergarten at Appleton Farms on October 20th and 21st. Old Planters Brewing for a Family Farm Day at Appleton Farms on September 16th.
 - Common Victualler’s License Application – Audrey’s Kitchen, 20 Mitchell Road
 - Motion made by Mr. Craft to accept consent agenda as revised. Seconded by Mr. Whitmore.
- Vote: Motion passed unanimously, 5-0

14. Town Manager Report – A. Marino

- Building Inspector, David Fuller, will be moving to a position in Lowell so this position will be posted.
- George Hall did initial review of warrant.
- Purchased two 16 passenger diesel vans for \$4,000.

15. New Business* – N. Mootafian

- none

16. Old Business* – N. Mootafian

- Signatures needed for license agreement for digital kiosk
- Mr. Whitmore spoke with Town Clerk about new voting booths
- Ms. Alexson asked when the Board can discuss building permit moratorium. Board agreed to discuss after Town Meeting.
- Pavilion Beach and possibility of residents-only for summer months.
- 72% water level which is normal for this time of year.

17. Miscellaneous and Correspondence – N. Mootafian

- Approved Banner List
- Employee Changes

Adjournment – Motion to adjourn made by Mr. Whitmore and seconded by Ms. Alexson

→Vote: Motion passed unanimously, 5-0

Respectfully Submitted By
Alyson von der Esch
9.11.2018