



TOWN OF IPSWICH

IPSWICH, MASSACHUSETTS 01938

JEFFREY M. PUTUR
Superintendent

CEMETERY & PARKS DEPARTMENT
PHONE: 978-356-6643
FAX: 978-356-6616

Bialek Park Lights

APPLICATION FOR FIELD USAGE

Organization: _____ Date: _____

Contact Person: _____ Email: _____

Address: _____ Phone: _____

Bill to: _____

ONE TIME USE DATE: _____

RECCURING USAGE:

START DATE: _____ END DATE: _____

DAY(S) OF THE WEEK: _____

- Cost is \$20 per night. Additional fees may be applied if usage results are over 3 hours.
- A \$40 deposit accompanied with completed application will be needed to pick up a key for the lights if approved.
- If the issued key is not returned at the completion of field usage, the \$40 deposit will not be refunded.
- When a key is returned at the completion of field usage, the \$40 deposit will be fully refunded for "ONE TIME USE" and will be credited for the last two weeks of use if "RECURRING USAGE".
- Usage will be billed monthly if recurring. Failure to pay may result in loss of field usage.
- Keys and application will need to be picked up and returned to the Cemetery & Parks office located at 29 Town Farm Road within the Cowles/Highland Cemetery. Monday through Friday between 9am - 1pm.
- All organizations and/or users must abide by the rules & regulations on page 2.

SIGNATURE: _____ DATE: _____

Cemetery & Parks use only

Approved

YES

NO

Deposit paid _____

Key issued _____

SIGNATURE: _____ DATE: _____