



TOWN OF IPSWICH

Public Works Department
25 Green Street
Ipswich, Massachusetts 01938

Richard W. Clarke, Director
Frank J. Ventimiglia, Operations Manager

Office: (978) 356-6612
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DPW Work Request Form

Below to be completed for ALL requests made to Public Works. Email is used as the primary method for notification and follow up. Inquiries may be directed to dpw@ipswichma.gov or 978-356-6612.

Name: _____

Date: _____

Address: _____

Phone Number: _____

Email Address: _____

Description of Problem, Question, Issue, Etc. (attach photos if possible)

Below to be completed by Public Works Personnel.

Requested Completion Date: _____ Deadline to Be Completed by: _____

Date Completed: _____ Completed by (print name): _____

Reply to Resident (yes/no): _____ Completed by (signature): _____