TOWN OF IPSWICH
IPSWICH, MASSACHUSETTS 01938

Amy S. Akell, MMC/CMMC
Town Clerk

25 Green St.
(978) 356-6600

WEEKDAY ENTERTAINMENT LICENSES (MONDAY – SATURDAY)

State Statutes and Town Regulations require an ENTERTAIMENT license if any of the following is conducted on the premises: concert, dance, exhibition, cabaret, public show of any description; dancing by patrons; dancing by entertainers or performers; recorded or live music; the use of an amplification system; a theatrical exhibition; play or moving picture show; a floor show of any description; a light show of any description; any other dynamic audio or visual show whether live or recorded; video; jukebox; pool tables; shuffleboard; and karaoke. Televisions and radios do not require an entertainment license.

YEARLY - NEW LICENSES & RENEWALS - REQUIRED DOCUMENTATION:

1. Application Form
2. REAP Form (Revenue Enforcement and Protection Attestation Form)
3. Worker's Compensation Insurance Affidavit
4. Worker's Compensation Policy Declaration Page
5. Incomplete applications will not be accepted
6. Fee in the amount of $100.00

ONE DAY - LICENSES - REQUIRED DOCUMENTATION:

1. Application Form
2. REAP Form (Revenue Enforcement and Protection Attestation Form)
3. Worker's Compensation Insurance Affidavit
4. Worker's Compensation Policy Declaration Page
5. Incomplete applications will not be accepted
6. Fee in the amount of $30.00

TOWN OF IPSWICH

WEEKDAY ENTERTAINMENT APPLICATION/RENEWAL

(MGL Ch 140, § 181, § 183A; MGL Ch 62C § 49A & MGL Ch 152 § 25C(6) & Town Regulation)

TOWN CLERK'S STAMP

(09/27/18 P. Carakatsane)

***** **ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED** *****

□ NEW □ RENEWAL

REQUIRED DOCUMENTATION

YEARLY LICENSE

□ Fee - $ 100.00

□ Workers' Compensation Insurance Affidavit

□ Worker's Compensation Policy Declaration Page

ONE DAY LICENSE

□ Fee - $ 30.00

□ Date of Event_____

□ REAP Form

If this application is for a traveling carnival, circus or other such traveling amusement which does not have its principal place of business within the Commonwealth of Massachusetts, please provide the following:

Insurance policy of *public liability insurance* in the amount of at least twenty five thousand dollars ($25,000.00)

Establishment Name: _____

Establishment/Business Address: _____

Federal Tax ID # or Social Security #_____ Phone # _____

Principal's Name: _____ Date of Birth: _____

Principal's Address:_____ Phone #_____

NEW APPLICATIONS ONLY: PLEASE COMPLETE THE NEXT SIX ITEMS

1. Description of the conditions/type of the proposed exhibition, show, amusement:

_____

_____

_____

2. Description of the premises:

_____

_____

_____

3. What are the proposed hours of operation of the entertainment?

_____

4. What type of entertainment will be provided? Please check all that apply.

☐ Dancing by Patrons ☐ Dancing by entertainers/performers

☐ Recorded or live music ☐ Use of amplification system

☐ Floor show of any description ☐ Light show of any description

☐ Theatrical exhibition, play or moving picture show

☐ Other dynamic audio/visual show, whether live or recorded, please specify:

_____

_____

5. Is this application for a movie theatre? ☐ YES ☐ NO Drive-In Theatre? ☐ YES ☐ NO

If so, pursuant to MGL Chapter 140 § 181, the license permits such exhibitions seven days per week.

6. What actions will you take to prevent danger to the public safety, health and order?

_____

I HEREBY SWEAR (AFFIRM) UNDER THE PAINS AND PENALTIES OF PURJURY THAT I AM THE PERSON NAMED ABOVE AND THAT THE INFORMATION PROVIDED BY ME IN THIS DOCUMENT IS TRUE AND THAT I AM AWARE OF AND SHALL COMPLY WITH THE STATUTES THAT PROHIBIT GAMBLING AND GAMING.

Applicant's Signature_____ **Date**_____

MASSACHUSETTS DEPARTMENT OF REVENUE

REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

_____

*Signature of Individual or Corporate Name (Mandatory)

_____

By: Corporate Officer (Mandatory, if applicable)

_____

** Social Security # or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

** Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, § 49A.

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
1 Congress Street, Suite 100
Boston, MA 02114-2017
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information — Please Print Legibly

Business/Organization Name: _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

1. ☐ I am a employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.
**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to $1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to $250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: IPSWICH **Permit/License #** _____

Issuing Authority (circle one):
1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: PAMELA Z. CARAKATSANE **Phone #:** (978) 356-6677

No public hearing

TOWN OF IPSWICH
MASSACHUSETTS

AMUSEMENTS
(Licenses for Conducting)

1. No person owning, managing, or controlling any club, restaurant, or other establishment required to be licensed under Massachusetts General Laws Chapter 138, shall, as a part of its usual business, offer to view, maintain, or carry on a concert, dance, exhibition, cabaret, or public show of any description, unless and until a license therefor has been issued by the Board of Selectmen (the "Board").

2. The application for such license shall be in writing, shall state the type of concert, dance, exhibition, cabaret, or public show sought to be licensed, and shall state whether such public show etc. shall include:
   (a) dancing by patrons;
   (b) dancing by entertainers or performers;
   (c) recorded or live music;
   (d) the use of an amplification system;
   (e) a theatrical exhibition, play, or moving picture show;
   (f) a floor show of any description;
   (g) a light show of any description; and
   (h) any other dynamic audio or visual show, whether live or recorded.

3. Upon request of the Board, the applicant shall furnish additional information concerning the type of public show, etc. sought to be licensed, the conditions of the premises, and the actions to be taken in order to prevent danger to the public safety, health, or order.

4. After a license has been issued by the Board, the licensee shall continue to provide such information to the Board upon their request, with regard to any specific concert, dance, exhibition, cabaret, or public show, and/or with regard to the conduct of the premises in general.

5. Within 45 days following receipt of an application for a license, the Board may:
   (a) issue a license; or
   (b) provide the opportunity for a hearing on the application by written notice to the applicant, given at least seven days prior to the hearing date.

6. Within 30 days following the final date of such hearing, the Board shall:
   (a) grant the license; or
   (b) deliver to the applicant a written notice denying the license and stating the reasons for such denial.

7. No application having been denied under the provisions of the paragraph 6, and no similar application for the same premises, may be filed within one year of such denial, except at the complete discretion of the Board.

8. The Board shall issue a license unless they find that the license, considered alone or in combination with other licensed activities on the same premises, would adversely affect the public health, safety, and/or order, in that the public show, etc. cannot be conducted in a manner so as to:
   (a) protect employees, patrons and members of the public, inside or outside the premises, from disruptive conduct, criminal activity, or health, safety, or fire hazards;
   (b) prevent an unreasonable increase in the level of noise in the area caused by

the licensed activity, or caused by patrons entering and/or leaving the premises; or

(c) prevent an unreasonable increase in the level of pedestrian or vehicular traffic in the area and/or neighborhood of the premises, or an unreasonable increase in the number of vehicles to be parked in the area and/or neighborhood of the premises.

9. The Board may modify, suspend, or revoke a license granted pursuant after providing an opportunity for a hearing, preceeded by a written notice to the licensee at least ten days prior to the date of hearing. The Board may not modify, suspend, or revoke a license unless they find that the license, taken alone or in combination with other licensed activities on the same premises, has adversely affected the public health, safety, or order, all as set forth in the preceeding regulation.

10. In any case in which the Board modify, suspend, or revoke a license, they shall notify the licensee in writing of such action, and such written notice shall be accompanied by a statement of reasons.

11. In order to preserve and protect the public health, safety, and order, all as set forth in the above regulations, the Board may place conditions upon any licensee.

12. The Board may modify, suspend, or revoke a license for any violation General Laws and/or these regulations, and may petition the Superior Court Department of the Trial Court to enjoin and/or prohibit any violation(s) of these regulations and/or the General Laws.

13. A license issued under these regulations, unless sooner revoked, shall expire on December thirty-first of each year. The fee for any such license, or for any renewal thereof, shall be established by the Board of Selectmen, and may be amended from time to time.

NEW REGULATIONS:
Adopted by vote of the Ipswich Board of Selectmen on December 15, 1986.