

# TOWN OF IPSWICH UTILITIES DEPARTMENT



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## **Water & Wastewater Department Analog Meter Policy**

This policy applies to water and wastewater customers who wish to be excluded from the Town's Advanced Metering Infrastructure (AMI) or "smart" meter system.

The AMI system allows Ipswich customers to benefit from greater meter reading efficiencies, demand management opportunities, leak alerts and more.

Customers who prefer to have an analog meter installed will require manual monthly meter reads to be taken by a technician. The analog meter reads also require additional administrative steps to generate monthly water and/or wastewater bills.

To request an analog meter, customers must sign an Analog Meter Certification form. This confirms the customer's agreement to the applicable analog meter charges. Customers also agree to have their monthly water usage estimated as necessary, not to exceed twice each quarter.

Charges are required to accommodate on-site analog meter reading and administrative efforts. Charges are as follows:

**One-time Initial Charge = \$105**

**Recurring Monthly Charge = \$45**

Charges are based on actual employee pay rates and department overhead costs. Initial and monthly charges will be evaluated and adjusted annually to reflect changes in actual labor and equipment costs.

Analog meter charges are assessed in addition to monthly consumption based charges.

This policy applies only to the customer who signed the Analog Meter Certification form. Once a customer leaves the service address attached to the certification, the property will be connected to the AMI system.

**Adopted by Select Board November 18, 2019**