

Town of Ipswich
License/Permit Fee Schedule
March 2018

1/13/2020

Issuing Authority	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
Select Board	Auctioneers	Resident/year	\$50.00	10/12/1989	MGL 100:10		
		Non-resident/day	\$50.00	10/12/1989			
		Non-resident/year	\$500.00	9/30/1990			
		Sale of Small Articles by Veterans or Charitable Group	\$0.00		MGL 101:33		
		Liquor License-Restaurant	All Alcohol \$1,800.00	2/24/2000	MGL 138:12, 12A, 15	none	
			Wine & Malt \$1,000.00	2/24/2000	MGL 138:12, 12A, 15	none	
		Liquor License - Club	All Alcohol \$1,100.00	2/24/2000	MGL 138:12, 12A, 15, 140:21E	none	
			Wine & Malt			none	
		Liquor License - Package Store	All Alcohol \$1,800.00	2/24/2000	MGL 138:15	none	
			Wine & Malt \$1,000.00	2/24/2000	MGL 138:15	none	
		Liquor License - Inn Holder	All Alcohol \$1,100.00	2/24/2000	MGL 138:12, 12A, 15, 140:21E	none	
			Wine & Malt			none	
		Liquor License - Seasonal	All Alcohol \$150.00	2/24/2000	MGL 138:12, 12A	none	per month
			Wine & Malt \$100.00	2/24/2000	MGL 138:12, 12A	none	per month
		Pouring Permit	All Alcohol \$180.00				
			Wine & Malt \$100.00				
		Liquor License - One Day	All Alcohol \$50.00	2/24/2000	MGL 138:14	none	
			Wine & Malt \$30.00	2/24/2000	MGL 138:14	none	
		Applications to make changes to Liquor Licenses	\$50.00	3/29/2001		none	
		Seasonal Outdoor (Live Entertainment)	per event \$30.00	2/1/2000	MGL 140:177A, 181, 183A		
		Seasonal Outdoor (Live Entertainment)	per season \$400.00	2/1/1982	MGL 140:177A, 181, 183A		
		Billard/Pool/Sippio Tables	Per table/per year \$50.00	11/9/1989	MGL 140:177, 202, 205		Plus public hearing notice at applicant's expense.
		Bowling Alleys	Per lane/per year \$5.00	11/9/1989	MGL 140:177, 202, 205		Plus public hearing notice at applicant's expense.
		Motion Picture Theater	\$200/year (Town) \$200 (State)	1/16/1981	MGL 140:181		
		Commercial Carnivals, Circuses, Exhibitions per event	\$125.00	2/1/2000	MGL 140:181, 149:105		Requires public safety review at applicant's expense.
		Skating Rinks, Amusement Parks	Open (minimum) \$2.00		MGL 140:186		Requires public safety review at applicant's expense.
		Pawnbrokers	\$100.00	2/20/1984	MGL 140:77: By-Law Ch. XIV § 2		Plus public hearing notice at applicant's expense.
		Cable Television Franchise	per subscriber/year. Min. \$100 \$0.50	9/29/1981	MGL 166A:3, 6, 9	none	Subscribers measured on/before December 31st. Fees due on/before March 31st. Public hearing notice at applicant's expense.

Board of Health

Board of Health	Percolation & Deep Observation Hole Testing	New Construction	\$250.00	10/2/2017	MGL 111:31, 140:22F	none	3 hour testing
		Upgrade/Repair	\$400.00	10/2/2017	MGL 111:31, 140:22F	none	
	Deep Observation Hole for Groundwater Determination for Title 5 Inspection		\$75.00	10/2/2017	MGL 111:31, 140:22F	none	
			\$200.00	2/13/2012	MGL 111:31, 140:22F	none	
	Disposal System Plan Review	Standard	\$200.00	2/13/2012	MGL 111:31, 140:22F	none	
		For DEP Piloting or Provisional Use	\$200.00	2/13/2012	MGL 111:31, 140:22F	none	
		Each Revision Due to Technical Deficie	\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
	Disposal System Construction Permit	up to and including 2000 gpd	\$200.00	2/13/2012	MGL 111:31, 140:22F	none	
		over 2000 gpd	\$300.00	2/13/2012	MGL 111:31, 140:22F	none	
		Minor Repair	\$50.00	2/13/2012	MGL 111:31, 140:22F	none	Distrubtion box, tees
	Shared System Connection Fee	\$25/lot		2/13/2012	MGL 111:31, 140:22F	none	
	Septic Re-Inspection		\$25.00	2/13/2012	MGL 111:31, 140:22F	none	
	Septic System Installer Permit	Original	\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
		Renewal	\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
	Pump and Haul Septage Permit		\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
	Septic System (Title V) Inspector License		\$25.00	2/13/2012	MGL 111:31, 140:22F	none	

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Issuing Authority

Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
Title 5 Inspection Report Review		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Private Well Construction Permit	Domestic, commercial, irrigation,	\$125.00	2/13/2012	MGL 111:31, 140:22F	none	GSHP and Monitoring Wells
Food Service and Retail Food		\$300.00	10/2/2017	MGL 111:31, 140:22F	none	
Food Service and Caterer		\$300.00	10/2/2017			
Food Service and Mobile Food		\$300.00	10/2/2017			
Food Storage		\$100.00	10/2/2017	MGL 111:31, 140:22F	none	
Food Service	Take Out	\$200.00	5/9/2016	MGL 111:31, 140:22F	none	
	Institution	\$250.00	5/9/2016	MGL 111:31, 140:22F	none	
Food Service	100 seats or less	\$150.00	5/9/2016	MGL 111:31, 140:22F	none	
Food Service	greater than 100 seats	\$200.00	5/9/2016	MGL 111:31, 140:22F	none	
Food service w/ HAACP Plan or variance		\$250.00	5/9/2016	MGL 111:31, 140:22F	none	
Retail Food	1500 Sq. Ft. or less	\$200.00	5/9/2016	MGL 111:31, 140:22F	none	
Retail Food	>1500 Sq. Ft.	\$250.00	5/9/2016	MGL 111:31, 140:22F	none	
Retail Food- only non PHFs		\$100.00	5/9/2016	MGL 111:31, 140:22F	none	
Caterers		\$200.00	5/9/2016	MGL 111:31, 140:22F	none	
Catered Feeding Location		\$100.00	5/9/2016			
Mobile Food Units and Pushcarts		\$200.00	5/9/2016	MGL 111:31, 140:22F	none	
Residential Kitchen for Retail Sale		\$100.00	5/9/2016			
Residential Kitchen for Bed & Breakfast Home/ Establishment		\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
Manufacturing/Bottling of Carbonated Nonalcoholic Beverages		\$75.00	2/13/2012	MGL 7:38, 140:22F	none	Fee set by State: 50% to the State
Food Establishment Re-inspection	for each re-inspection	\$75.00	5/9/2016	MGL 111:31, 140:22F	none	
Food Establishment Plan Review		\$150.00	5/9/2016	MGL 111:31, 140:22F	none	
Food Establishment Plan Review Revision		\$75.00	5/9/2016	MGL 111:31, 140:22F	none	
HACCP Plan Review		\$75.00	5/9/2016	MGL 111:31, 140:22F	none	
Mobile Food Plan Review		\$150.00	5/9/2016	MGL 111:31, 140:22F	none	
Time as a Public Health Control Plan Review		\$75.00	5/9/2016			
Temporary Food Service Permit for establishments holding ipswich food permit		\$20.00	2/13/2012	MGL 111:31, 140:22F	none	
	for all other applicants	\$25.00	2/13/2012	MGL 111:31, 140:22F	none	
Establishment for the Pasteurization of Milk license		\$40.00	2/13/2012	MGL 94:49A, 140:22F	none	
Frozen Desserts		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Public or Semi-public Pool		\$150.00	5/9/2016	MGL 111:31, 140:22F	none	
Public or Semi-public Pool Review		\$75.00	5/9/2016	MGL 111:31, 140:22F	none	
Recreational Camp for Children		\$150.00	2/13/2012	MGL 111:31, 140:32B, 140:22F	none	
Body Art Practitioner		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Body Art Establishment		\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
Tanning Facility		\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
Tobacco		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Funeral Director		\$60.00	2/13/2012	MGL 111:31, 114:49, 140:22F	none	
Beach Permit		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Recombinant DNA User Permit		\$250.00	2/13/2012	MGL 111:31, 140:22F	none	
Certificate of Fitness		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Housing Re-inspection		\$25.00	2/13/2012	MGL 111:31, 140:22F	none	
Motels		\$100.00	5/9/2016	MGL 111:31, 140:32B, 140:22F	none	
Outdoor Hydronic Heater permit		\$100.00	2/13/2012	MGL 111:31, 140:22F	none	
Permit/License Late Renewal fee		\$50.00	2/13/2012	MGL 111:31, 140:22F	none	
Late fee for re-inspection fee not paid within 30 days		\$0/ month or increment thereof	5/9/2016	MGL 111:31, 140:22F	none	

Code Enforcement

Building Permit Fee:	Work Started Without Permit Will Be Subject To Triple Fees					
	BASED ON TOTAL BUILDING					
	Base Fee \$50.00 Includes 1st Thousand + \$12.00 For Each Additional Thousand (Round Up)					
	Review And Inspection of Construction Started Without Permit	Triple Fee	2/12/2018	MGL 40: 22F		
	Woodstoves, Tents, And Sheds	\$50.00	2/12/2018	MGL 40: 22F		
	Certificate of Inspection - MA BLDG Code Table Fee Based	\$100.00	2/12/2018	MGL 40: 22F		
	Re-inspection For Incomplete Defective Work	\$50.00 Per Inspection	2/12/2018	MGL 40: 22F		
	Certificate of Occupancy	\$50.00	2/12/2018	MGL 40: 22F		
	Temporary Certificate of Occupancy - Per Month	1st Month - \$50.00	2/12/2018	MGL 40: 22F		
		Each Additional Month				
	Replacement Card For Lost Or Lapsed	\$100.00	2/12/2018	MGL 40: 22F		
	Cost of Construction Based on \$120.00/SF Heated & \$70.00/SF Unheated	\$75.00	2/12/2018			
Plumbing & Gas Permit Fee:						
	Base Fee	Residential	\$50.00	2/12/2018	MGL 40: 22F	
		Commercial	\$100.00	2/12/2018		
	Charge For Each Additional Fixture	Residential	\$5.00	2/12/2018	MGL 40: 22F	
		Commercial	\$7.00	2/12/2018	MGL 40: 22F	
	Hot Water Heaters Or Boilers	Residential	\$50.00	2/12/2018	MGL 40: 22F	
		Commercial	\$75.00	2/12/2018	MGL 40: 22F	
Sheet Metal Permit Fee:	Base Fee	Residential	\$75.00	2/12/2018	MGL 40: 22F	
		Commercial	\$150.00	2/12/2018	MGL 40: 22F	

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Wiring - Residential		Minimum Fee - Includes but not limited to: septic systems, panel & subpanel replacement, appliances, mini split systems, etc.	\$75.00	2/12/2018	MGL 40 :22F			
		New Single Family Dwelling	Value of construction \$2.00/\$1000	2/12/2018	MGL 40 :22F			
		Alteration	\$150.00	2/12/2018	MGL 40 :22F			
		Service Upgrade	100 amp \$90.00	2/12/2018	MGL 40 :22F			
			200 amp \$120.00	2/12/2018	MGL 40 :22F			
		Temporary Service	\$150.00	2/12/2018	MGL 40 :22F			
		Swimming Pools, Hot Tubs, Spas	Above Ground \$100.00	2/12/2018	MGL 40 :22F			
			In Ground \$150.00	2/12/2018	MGL 40 :22F			
		Low Voltage - Alarms, Entertainment Systems	\$75.00	2/12/2018	MGL 40 :22F			
		Solar Array	\$75.00	2/12/2018	MGL 40 :22F			
		Inspection Only - Investigate	\$50.00	2/12/2018	MGL 40 :22F			
		New Permit - When original permit holder changes	\$75.00	2/12/2018	MGL 40 :22F			
	Commercial - Includes Mixed Use & Multi Family Dwellings		New Construction	\$3.00/\$1000 Value of Construction	2/12/2018	MGL 40 :22F		
			Alterations - Includes Two Inspections	\$200.00	2/12/2018	MGL 40 :22F		
			Additional Inspections	\$30 per inspection	2/12/2018	MGL 40 :22F		
			200-400 amp service	\$200.00	2/12/2018	MGL 40 :22F		
			400 amp greater	\$400.00	2/12/2018	MGL 40 :22F		
			Low Voltage Alarm System	\$75.00	2/12/2018	MGL 40 :22F		
			Annual Maintenance Permit	\$200.00	2/12/2018	MGL 40 :22F		
			Solar Array	\$200.00	2/12/2018	MGL 40 :22F		
		Inspection Only - Inspection with no permit issued	\$50.00	2/12/2018	MGL 40 :22F			
		New Permit - When original permit holder changes	\$150.00	2/12/2018	MGL 40 :22F			
		Re-inspection	\$50.00	2/12/2018	MGL 40 :22F			
ALL WORK WITHOUT PERMIT WILL BE SUBJECT TO DOUBLE FEE								

Conservation								
Category 1		Work on single family lot; addition, pool, etc.	\$110.00					
		Site work without a house	\$110.00					
		Control vegetation	\$110.00					
		Resource Improvement	\$110.00					
		Work on septic system separate from house	\$110.00					
		Monitoring well activities minus roadway	\$110.00					
		New agricultural or aquaculture projects	\$110.00					
	Category 2		Construction of single family house	\$500.00				
			Parking lot	\$500.00				
			Beach nourishment	\$500.00				
			Electric generating facility activities	\$500.00				
		Inland limited projects minus road crossings and agriculture	\$500.00					
		Each crossing for driveway to single family house	\$500.00					
		Each project source (storm drain) discharge	\$500.00					
		Control vegetation in development	\$500.00					
		Water level variations	\$500.00					
		Any other activity not in Category 1, 3, 4, 5 or 6	\$500.00					
		Water supply exploration	\$500.00					
Category 3		Site preparation (for development) beyond Notice of Intent scope	\$1,050.00					
		Each building (for development) including site	\$1,050.00					
		Road construction not crossing or driveway	\$1,050.00					
		Hazardous cleanup	\$1,050.00					
		Water supply development	\$1,050.00					
Category 4		Each crossing for development or commercial road	\$1,450.00					
		Dam, sluiceway, tidegate (safety) work	\$1,450.00					
		Landfill operation/closures	\$1,450.00					
		Sand and gravel operations	\$1,450.00					
		Railroad line construction	\$1,450.00					
		Bridge	\$1,450.00					
		Hazardous waste alterations to resource areas	\$1,450.00					
		Dredging	\$1,450.00					
		Package treatment plant and discharge	\$1,450.00					
		Airport tree clearing	\$1,450.00					
		Oil and/or hazardous material release response actions	\$1,450.00					
	Category 5		Work on docks, piers, revetments, dikes, etc. (coastal or inland)	\$4/linear foot			\$ 2,000	not < \$100 nor > \$2000
	Category 6		For each resource area delineation	\$2/foot			\$ 200	
		All other activities	\$2/foot			\$ 2,000		

Wetlands Protection							
(By-Law fees are in addition to WPA fees.) Note: If there is a Bylaw fee and a State fee, both area due in order to proceed.							
Category 1		Request for Determination of Applicability (BDA)	\$50.00				
		Request for Certificate of Compliance (COC)	\$50.00				
		Request for Extension of Orders (EOO)	\$50.00				
Category 2		Notice of Intent categories (NOI)	Category 1 \$50.00		310 CMR 10.03 (7) c		per activity
			Category 2 \$250.00		310 CMR 10.03 (7) c		per activity

Issuing Authority	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
		Category 3	\$550.00		310 CMR 10.03 (7) c		per activity
		Category 4	\$800.00		310 CMR 10.03 (7) c		per activity
		Category 5	\$2/linear foot		310 CMR 10.03 (7) c	\$ 1,000	not < \$50 nor > \$1000
Category 3	Formal amendment to existing Orders /requires a public hearing						equals original filing fee/activity
Category 4	Request for Minor Modification of Existing Orders	1st request	25% of original filing fee or \$25 whichever is greater				Does not require a public hearing
		2nd request	50% of original filing fee				Does not require a public hearing
		3rd and subsequent requests	Equal to original filing fee				Does not require a public hearing
Category 5	Application for Review of Resource are Delineation	This fee will be in addition to the fee for an RDA or NOI listed above.					
		Single Family House Projects	\$1/linear foot			\$ 200	Not less than \$50 or more than \$200
		Any other activity	\$1/linear foot			\$2,000	Not less than \$50 or more than \$2000
Category 6	Fees for projects within the Riverfront Area and another resource area shall be 150% of the above						
		RDA (\$50 X 150%)	\$75.00				
		NOI (Section 2. Total from Cat. 1-5)	NOI X 150%				
Category 7	Late Filing Penalty Fees for Violation Finding by the Commission in which a filing is required after-the-fact, the local Wetlands By-Law fee for that late filing will be 3 times the normal fee for the activities		Fee X 3				Applicable per the above schedule including delineation fees.

Fire Department

Permit to install Oil Burning Equipment	Form 1	\$50.00		MGL 148:10A, 527CMR 4.00	
Blasting Permit		\$50.00		MGL 148:13, 14, 10A	
Fireworks Permit		\$50.00		MGL 148:39A	
LPG Storage Tank		\$50.00		MGL 148:10A, 527CMR 6	
Incident Reports		\$5.00		MGL 66:10A	
Aboveground Storage Tank Removal		\$50.00		527 CMR 4	
Tank Truck-Flammables		\$50.00		527 CMR 8.03	
Portable Tank Truck (Flammables)		\$50.00		527 CMR 8.17	
Outside Details Administrative fee		call for information		150E Coll. Barg. Statute	
Fire Apparatus-Detail		\$25 to \$50/hr		MGL 40:22 F fee	
Install/Remove Underground Flammables Storage Tank in excess of 1100 gals		\$200.00		148:38A & 527CMR 1.04(o)	
Install/Remove Underground Flammables Storage Tank less than 1100 gals		\$50.00		148:38A & 527CMR 1.04(o)	
Install/Remove Underground LP Gas Tanks		\$100.00		148:38A & 527CMR 1.04	
Cannon/Mortar Firing		\$50.00		527CMR22 & 527CMR8.1	
Flammables Storage		\$50.00		527CMR24 & 527CMR 1.04	
Tar Kettle		\$50.00		148:23 & 527CMR1.04(n)	
Open Burning Permit		\$10.00		148:13, 10A & 111:42B	
Transportation/Flammables Liquid		\$50.00		527 CMR 1.04 (p)	
Tire Storage		\$50.00		527 CMR 1.04 (m)	
Salamanders		\$50.00		527 CMR 1.04 (l)	
Lumberyards		\$50.00		527CMR1.04(k)&527CMR17.00	
Fire Protection Equipment		\$50.00		527 CMR 8.1(8)(g)	
Storage of Explosives		\$50.00		527 CMR 13 & 527 CMR 8	
Cutting and Welding		\$50.00		527 CMR 08.1(8)(e)	
Covered Mall Buildings		\$50.00		527CMR 08.1(8)(d)	
Combustible Fibers		\$50.00		527CMR 08.1(8)(b)	
Cellulose Nitrate Film		\$50.00		527CMR 08.1(8)(a)	
Fuel Oil Storage Permit		\$50.00		MGL 148:23	
Paint Spray Booths		\$50.00		MGL 148:24	
Shut Down Sprinkler/Standpipe		\$50.00		MGL 148:27A	
Junk Yard		\$50.00		MGL 148:10A	
Site Assessment Report		\$10.00		MGL 40:21E, 40:22F	
Inspection/Fill & Abandon Underground Fuel Tank		\$50.00		527 CMR 9	
Install/Remove Underground Gas Tank		\$100.00		MGL 148:38A	
Install New Storage Facility		\$50.00		527 CMR 9:26	
Maintain Underground Storage Facility		\$50.00		527 CMR 9:26	
Explosives (1)		\$50.00		527 CMR 13.04	
Black Powder		\$50.00		527 CMR 13	
Ammunition Storage		\$50.00		MGL 148:4.09	
Inspection: Smoke/CO Detector, Fire Alarm, Fire Protection System				MGL 148: 26B-->F1/2	
	1 Family Residential	\$50.00		MGL c148 ss26E	
	2 Family Residential	\$100.00		MGL c148 :26E	
	3-6 Family Residential	\$150.00		MGL 148:26C & E	
	7+ Family Residential	\$200.00		MGL 148:26C	
	Commercial, Mercantile & Industrial Buildings	\$100.00			

Planning Board

Special Permits Residential

Bed and Breakfast Home: conversion to a Bed and Breakfast Home: temporary living facility		\$300	5/4/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
Multifamily or Multifamily residential development, five units or less; dormitory (residential, fraternity or sorority); conversion of accessory building to a residential unit		\$500	5/5/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
Multifamily or Multifamily residential development, greater than five units		\$500 + \$100 for each unit over five, with a maximum fee of \$10,000	5/6/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
Open Space Preservation Zoning Subdivision		\$250 + applicable subdivision fee or \$250 + \$100/unit, whichever is greater	5/7/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
Great Estate Preservation Development		\$2,500.00	5/8/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw

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	Community Facilities						
		Town outdoor recreational facility and any other outdoor non-commercial recreation use such as private boathouses and landings	\$300 for non-municipal facilities	5/10/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Wastewater treatment facility, water treatment plant, sledge composting facility, sanitary landfill, refuse incinerator, recycling center, transfer station, other treatment or waste-related facility	\$500 for non-municipal facilities	5/11/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Wireless Communication Facilities	\$1,000.00	5/12/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Registered Marijuana Dispensary	\$1,000.00	5/13/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
	Commercial Facilities						
		Performing arts center: retail establishment selling general merchandise: formula fast food restaurants: automobile, boat, aircraft, motorcycle, household or camping trailer sales or rentals: repair or service of automobiles, trucks, boats, aircraft, motorcycles, small engines or trailers (both household and camping): filling station: inns: hotels and motels: bed and breakfast establishment, including conversion of an existing building: country, fishing, tennis, boating, golfing or similar club: commercial parking lot or structure, including public garage: adult entertainment establishment: car wash facility: body art establishment: golf driving range, miniature golf and/or batting cage: campground: mini-storage: warehouses	\$500.00	5/15/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Commercial wind energy conversion system, solar energy collection apparatus	\$500.00	5/16/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Shopping center	\$1k + \$50 per 1,000 sf over 20k sf	5/17/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Assisted living or life care facility	\$2,500.00	5/18/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
	Wholesale, Transportation & Industrial						
		Enclosed manufacturing: bus or railroad passenger stations or other passenger transportation services	\$500.00	5/20/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
	Accessory Use						
		Accessory uses listed in Section V of the Zoning Bylaw	\$300.00	5/22/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Uses/Activities in the Water Supply Protection Areas A & B		5/23/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Uses/activities listed in Section IX.C Water Supply Protection District Table of Uses as requiring a special permit from the Planning Board	\$500.00	5/24/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
	Other Uses						
		Uses and/or structures for which the Planning Board, pursuant to footnote 16 to the Table of Uses in Section V, assumes the special permit granting authority	\$250.00	5/26/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
		Dimensional relief and activities and improvements that are not listed in the special permit regulations	\$250.00	5/27/2017	MGL 40 :22F		Special Permit Regulations and Zoning Bylaw
	Site Plan Review	Section X of Zoning Bylaw	\$300.00		MGL 40 :22F		Site Plan Review Regulations and Zoning Bylaw
	Adequacy of Access	Regulations	\$300.00				
	ANR (Approval Not Required)	Subdivision Control Law	\$100 filing fee + \$100 per lot created			Subdivision Reqs. S.3.1.4	
	Subdivisions	Form B (preliminary plan)	\$100 + \$100 for each lot created			Subdivision Reqs. S.3.1.4	
		Form C (definitive plan)	\$1k + \$250-\$500 each lot created			Subdivision Reqs. S.3.1.4	
	Miscellaneous	Map/Plan copies	depending on size, color or b&w			Town Manager	
		Copies	\$0.20 per page			950 CMR 32.06(1)(a)	
	Public Library						
		Overdue DVD's & Videos	per day	1/1/2017	MGL 44:53		
		Lost, damaged, stolen materials	net cost of material plus		MGL 44:53		
		Delinquency threshold (unpaid fines)	\$20.00	7/1/2016	Merrimack Valley Library Consortium		
		Maximum fine per item	\$3.00	5/31/2011	MGL 44:53		
		Maximum fine allowed per card	(borrowing privileges suspended)	7/1/2016	Merrimack Valley Library Consortium		
		Late museum pass	per day	1/2/1990	MGL 44:53		
		Microfilm print	per page	6/15/2012	MGL 44:53		
		Internet & database printouts	per page	7/1/2016	MGL 44:53		
		Genealogy reference letters	\$15.00	8/15/2002	MGL 44:53		
		Replacement of lost card	\$1.00	01/02/90	MGL 44:53		
		Long overdue fee	\$6.00	08/05/02	MGL 44:53		
		Ipswich Public Library full service (out of state borrower) MVLC	\$75.00	06/01/09	Merrimack Valley Library Consortium		
	Public Safety						
	Police	Accident Report	\$5.00				www.getcrashreports.com
		Incident/Theft Report	\$5.00				
		Parking Tickets, Non-Handicap	\$15.00				

Town of Ipswich
License/Permit Fee Schedule
March 2018

1/13/2020

Issuing Authority	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
Harbors	Solicitors/Conversers		\$5.00		ByLaws XIV-3		Plus photo fee if Police photo
	Itinerant Hawker & Peddler (Door to door)	State fee	\$37.00	7/19/1984	MGL 101:17,5,2		
	Sunday Work Permit (Commercial)		\$10.00	2/20/1984	MGL 136:7		
	Holiday Work Permit (Commercial)		\$10.00	2/20/1984	MGL 136:7		
	Moorings permit		\$6.00/foot	5/18/2015	Harbors Art IV - 1a		www.onlinemooring.com
	Moorings waiting list		\$10/year		Harbors Art IV - 1c		fines if late
	Dinghy permit		\$35.00		Harbors Art IV - 1b		fines if late
	Dock permit		\$35/year	5/18/2015			
	Launch fees	resident daily	\$5.00	11/9/1989	Public Access Board		resident of Massachusetts
		resident yearly	\$35.00	11/9/1989	Public Access Board		resident of Massachusetts
		non-resident daily	\$15.00	11/9/1989	Public Access Board		non Mass resident
		non-resident yearly	\$105.00	11/9/1989	Public Access Board		non Mass resident
Shellfish	Violations	non-criminal	\$100.00		Harbors Art. VI-6		
	Shellfishing Permits	Commercial	\$400.00		Shellfish Regs Sec 2		resident of Ipswich only
		Student commercial	\$200.00		Shellfish Regs Sec 2		resident of Ipswich only
		Resident Recreation	\$30.00		Shellfish Regs Sec 3		resident of Ipswich
		Res. Family recreation	\$40.00		Shellfish Regs Sec 4		resident of Ipswich
		Non-Res. Rec daily	\$20.00		Shellfish Regs Sec 5		non Ipswich resident
		Non-Res. Rec Yr	\$150.00		Shellfish Regs Sec 5		non Ipswich resident
Animal Control	Violations		\$100-\$300		Shellfish Regs Sec 14		
	Violations		\$10.00-\$50.00		By-Laws XV-5c		

Public Works	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
Public Works	Trench Permit		\$50.00		MGL 82A-1, 5: CMR 7.00		State
	Street Opening Permits	Per opening	\$40.00	3/13/2003	BOS		DPW Dir recommends \$100/opening
	Stormwater Permits	Single & Two Family	\$100.00	9/1/2009	NEPEDS: 2008 Town meeting		Federal Mandate
		Multi-Family	\$200.00	9/1/2009	NEPEDS: 2008 Town meeting		Federal Mandate
		Management Plan	\$300.00	9/1/2009	NEPEDS: 2008 Town meeting		Federal Mandate
	Non-Resident Transfer Station Sticker	Per Year	\$200.00	3/13/2003	BOS		
	Compost Pilot Program	Per year for 2 years	\$100.00	1/1/2012	BOS		Recycling Advisory + DPW oversee
	Overthrow Trash Bags	\$2/bag	\$10.00	6/28/2010	BOS		Bags sold in set of 5 at \$2.00 per bag
	Disposal of Appliance, TV & Computer Monitors		\$25.00/item	3/13/2003	BOS		Fees collected by DPW
	Abutter's List	per hour	\$75.00		DPW Director		
	Gravel Permits	Initial application/per year	\$50.00	1/16/1981	Zoning X-H Bylaws XIV 3 Resc.		
		Renewal per year or acre of operation	\$25.00	2/26/1990	Zoning X-H Bylaws XIV 3 Resc.		Whichever is greater
	Street/Sidewalk Excavation Permits		\$20.00	8/10/1989	MGL 83:8		Bylaws XII-5c: IV-7

Sealer of Weights and Measures	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments	
Sealer of Weights and Measures	Balances & Scales	Scale w/cap over 10,000 pounds	\$150.00		MGL 98:56			
		Scale w/cap 5000-10,000 pounds	\$30.00		MGL 98:56			
		Scale w/cap 1000-5000 pounds	\$150.00		MGL 98:56			
		Scale w/cap 100-1000 pounds	\$30.00		MGL 98:56			
		Scale w/cap 10-100 pounds	\$20.00		MGL 98:56			
		Scale w/cap under 10 pounds	\$20.00		MGL 98:56			
	Weights	Avoirdupois (each)	\$1.00		MGL 98:56			
		Metric (each)	\$1.00		MGL 98:56			
		Apothecary (each)	\$1.00		MGL 98:56			
		Troy (each)	\$1.00		MGL 98:56			
	Capacity Measures	Vehicle Tanks	Each Indicator	\$8.00		MGL 98:56		
			Each 100 qals or fraction thereof	\$4.00		MGL 98:56		
		Liquid	One gallon or less	\$4.00		MGL 98:56		
			More than one gallon	\$4.00		MGL 98:56		
		Liquid Measuring Meters	Inlet 1/2" or less: Oil, grease	\$8.00		MGL 98:56		
Inlet 1/2"-1": gasoline			\$20.00		MGL 98:56			
Inlet > 1": vehicle tank pump			\$50.00		MGL 98:56			
Vehicle tank-gravity			\$50.00		MGL 98:56			
Pumps		Bulk storage	\$60.00		MGL 98:56			
		Company supplies prover	\$50.00		MGL 98:56			
Other Devices		Each stop on pump	\$2.00		MGL 98:56			
		Taxi meters	\$15.00		MGL 98:56			
		Odometer - hubodometer	\$10.00		MGL 98:56			
		Leather measuring (semi-annual)	\$10.00		MGL 98:56			
		Fabric measuring	\$10.00		MGL 98:56			
	Wire - rope - cordage	\$10.00		MGL 98:56				
	Lineal Measure	Yard sticks	\$2.00		MGL 98:56			
		Tapes	\$2.00		MGL 98:56			
	Scanners	< 4 scanners or electronic checkout sy	\$75.00/each		MGL 98:56			
		4-11 scanners or electr. Checkout syst	\$150.00/each		MGL 98:56			
> 11 scanners or elect. Checkout syst		\$250.00 each		MGL 98:56				
Miscellaneous	Milk jars (per gross)	\$15.00		MGL 98:56				
	Measures (each)	\$2.00		MGL 98:56				

Town Clerk	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments	
Permits/Licenses	Dog Licenses		\$12.00/\$11.00	1/7/2013	MGL 140:137: C 193 Acts 2012		Per State Statute: Town Clerk	
	Dog Late Fees	per month or part thereof	\$10.00		Bylaw Chapter XV § 5 (8)		after March 31st	
	Kennel	1st Year	\$100.00	11/30/2010	MGL 140:137: C 193 Acts 2012		2nd & subsequent yr regular/dog fee	
	Automobile	Class I	\$100.00	8/10/1989	MGL 140:58		MGL 40 § 22F (4/6/92)	
		Class II	\$100.00	1/12/1987	MGL 140:54, 59; BOS Reg; C XIV 52		MGL 40 § 22F (4/6/92)	
		Class III	\$100.00	1/12/1987	MGL 140:54, 58; BOS Reg; C XIV 52		MGL 40 § 22F (4/6/92)	
	Shellfishing Permits	Commercial	\$400.00		1/1/2005	Shellfish Regs Sec 2		resident of Ipswich only
		Enhancement Fund	\$50.00		1/1/2005	Shellfish Regs Sec 2		resident of Ipswich only

Issuing Authority	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
Utilities Department	includes Wastewater and Water						
	<i>Wastewater</i>	100 cubic feet of water as measured at water meter	\$5.00	8/1/2012	BOS as Sewer Commissioners		
		In town septage disposal fee (\$/1000 gallons)	\$60.00	7/1/2008	BOS as Sewer Commissioners		
		Out of town septage disposal fee (\$/1000 gallons)	\$67.00	7/1/2008	BOS as Sewer Commissioners		
		Time of sale sewer inspection	\$40.00		BOS as Sewer Commissioners		For illegal connections to sewer system
		Application fee (commercial)	\$400.00		BOS as Sewer Commissioners		Commercial
		Application fee (residential)	\$200.00		BOS as Sewer Commissioners		Residential
	<i>Water</i>	Base rate/100 cubic feet of water commercial & municipal accts.	\$6.37	10/1/2012	BOS as Water Commissioners		Applies year round
		Seasonal Rate Winter Residential	\$3.84	10/1/2012	BOS as Water Commissioners		Applies to Residential Accounts only
		Seasonal Rate Summer Residential accounts only	\$8.69	5/1/2012	BOS as Water Commissioners		1.5 times the base rate
		Application fee	\$500.00		BOS as Water Commissioners		
		Meter and Inspection fee	\$200.00		BOS as Water Commissioners		
		Meter Testing	\$65.00		BOS as Water Commissioners		
		Turn on/off	\$25.00		BOS as Water Commissioners		
		Final meter read	\$25.00		BOS as Water Commissioners		

Zoning Board of Appeals

	Filing fee has a flat fee and the # of housing units proposed:						
	Limited Dividend Organization	\$1000 Flat fee plus \$500/unit	\$1,000.00	2/15/2001	MGL 40B:20-23, 760 CMR:56.05(1)		
	Non-Profit Organization	\$1000 Flat fee plus \$500/unit	\$1,000.00	2/15/2001	MGL 40B:20-23, 760 CMR:56.05(1)		
	Public agency	No fee		2/15/2001	MGL 40B:20-23, 760 CMR:56.05(1)		
	Local agency	No fee		2/15/2001	MGL 40B:20-23, 760 CMR:56.05(1)		
	Local Initiative Project	No fee		2/15/2001	MGL 40B:20-23, 760 CMR:56.05(1)		
	Commercial Permit Application		\$200.00				
	Residential Variance Application		\$150.00				
	Residential Special Permit Application		\$150.00				
	Residential Appeal Application		\$150.00				